

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
July 11, 2018
Port Office

The Regular Meeting of the Port Commissioners was called to order by Vice-President Mike Courtney at 7:00PM

ROLL CALL

Present: Mike Courtney, Robert Wallace, Staci Coburn, David Griffith

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests:

PLEDGE OF ALLEGIANCE: Bill Dick

AGENDA CORRECTIONS or ADDITIONS

Bayoan Ware is not here tonight so there will be no RARE Report.

VISITOR BUSINESS (for items not already on the agenda)

Nothing

PORT CALENDAR/EVENTS

Andrea reviewed the July and August 2018 calendars.

ACTION ITEMS

1. **Open nominations for 2018-19 Port Commission Officers:**
 - a. **Motion to elect Greg Weast, President, M/D.Griffith, S/S.Coburn. Motion approved unanimously.**
 - b. **Motion to elect Mike Courtney, Vice President, M/R.Wallace, S/S.Coburn. Motion approved unanimously.**
 - c. **Motion to elect Robert Wallace, Secretary, M/S.Coburn, S/D.Griffith. Motion approved unanimously.**
 - d. **Motion to elect Staci Coburn, Treasurer, M/R.Wallace, S/D.Griffith. Motion approved unanimously.**
 - e. **Motion to elect David Griffith, Assistant Secretary/Treasurer, M/R.Wallace, S/S.Coburn. Motion approved unanimously.**
2. **Motion to approve the June 13, 2018 Regular Meeting Minutes and the July 9, 2018 Work Session minutes. M/S.Coburn, S/R.Wallace. Motion approved unanimously.**
3. **June 2018 Financial Reports: Commissioner Coburn reviewed financial reports stating they all looked good. Avg Interest Rate for LGIP is 2.16%.**
 - a. **Motion to approve the June, 2018 Financial Reports as presented, M/R.Wallace, S/D.Griffith. Motion approved unanimously.**
4. **Motion to approve the action taken via email to approve the amended Resolution #2018-003, M/R.Wallace, S/S.Coburn. Motion approved unanimously.**

STAFF REPORT

1. *Marina Report:* Angie Wilson, The Dalles Marina, LLC provided financial statements and updates on marina activities. New garbage enclosure working well, no locks needed at this time; starting next year the water rates will be the same year round; starting to inspect the sewer lines; getting good results from the boathouse cleanup requests.
2. *Staff Report:* A full report was provided in the Agenda Packet. Projects-V&G paid for permits waiting for them to make it through the system, parted ways with their architect; Columbia Gorge Vet Clinic project still moving forward; SAPA has made many improvements. 68 employees working 3 shifts looking to hire 10 more over the summer. This facility supplies 100% of the metal for Kiddie fire extinguishers; Dufur IGA/Loan documents are with City of Dufur to be signed. Project should be starting in August or September. Marina-Anderson Perry is talking directly to the electrical contractor that DevCo is working with, once all details are approved the project will be approved to begin. Marketing and Communications-Gorge Works professional development workshops are ongoing and getting good reviews from the participants; Kathy U partnering with Chuck Covert and Matthew Klebes on airport marketing; application for feasibility study funding through the Oregon Innovation Council for High-Impact Opportunity Projects was filed; Rural Development Block Grant is looking hopeful. Klindt Cove Kiwanis Park-met with City Planning regarding final documents needed to move this project forward.
3. *Reports of Committees*
 - a) Chamber of Commerce: Commissioner Griffith –Board meeting held at Sedition Brewery. Chamber is trying to hire part-time summer help.
 - b) Dufur: Wallace – City & School projects moving forward. Getting a grant for solar project. Getting ready for Dufur days.
 - c) Wasco EDC: Ursprung – No meeting. Received RDBG grant for incubator building.
 - d) Urban Renewal: Coburn – Projects moving forward.
 - e) R.A.R.E: Bayoan Ware – No report
 - f) COT: Weast/Klaas – Preparing for September trip. Commissioner Griffith will be going.

7:20PM - In to Executive Session

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

8:30PM – Back to Regular Session

DECISIONS FROM EXECUTIVE SESSION

Motion to amend the contract with V&G extending the contract to August 1, 2019.
M/R.Wallace, S/S.Coburn. Motion approved unanimously.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:37PM.

PORT OF THE DALLES:



Mike Courtney, Vice-President
Board of Commissioners

ATTEST:



Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton