

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
November 5, 2014
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, Kristi McCavic, Mike Courtney, David Griffith

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Erin Kovalchuk, Luke Throop

Pledge of Allegiance: Commissioner McCavic

AGENDA CORRECTIONS or ADDITIONS

None at this time.

PUBLIC COMMENT-VISITOR BUSINESS

Wonderworks Update: Erin Kolvachuk reported the final grants from Meyer Memorial Trust and Ford Foundation has been confirmed, the purchase of the Madison Street building can be completed. Port Attorney will prepare the closing paperwork.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the November & December 2014 Calendars.

ACTION ITEMS

1. **Motion to approve the October 15, 2014 regular meeting minutes and the October 22, 2014 Special Meeting minutes as presented. M/M.Courtney, S/G.Weast. Motion approved unanimously.**
2. **Due to the early date of the November meeting by consensus the Commission approved tabling the October financial report to the December meeting. The October financial reports will be provided to the Commission, once reviewed by the full Commission, Commissioner McCavic will provide approval.**
3. **Motion to approve the Commission Powers & Duties Policy as presented. M/M.Courtney, S/G.Weast. Motion approved unanimously.**
4. **Motion to approve Commission Responsibilities Policy as presented. M/K.McCavic, S/M.Courtney. Motion approved unanimously.**

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas provided full report in meeting packet. Commissioner McFadden provided background on formation of the 1Gorge Organization. Currently 1Gorge is close to marketing the entire gorge as one region; new program for Projects of National Significance would include upgrades to both Hood River and The Dalles bridges. Transportation Master Plan a top priority for 1Gorge, but bridges may move up because of the Project of National Significance Program; North Chenoweth-curbs are done, controllers for the pump station are being installed, will asphalt 3" now and final 3" after the transformer move project; Wasco EDC sub-committee discussed what needs to be done to get Wasco County communities' infrastructure up to date and ready for added business and industry. This group with Wasco EDC and others will develop a legislative agenda around this; Drive Oregon Board has asked to have a meeting in The Dalles this spring; meeting with Jeremy Rogers from Oregon Business plan to look at their proposed legislative agenda for the coming session and give feedback from a rural perspective; met with Karl Kosad, NWCPRD to talk about how they can fund the \$150,000 gap to build their offices as proposed; Gary Rains continues to look for opportunities for downtown and the surrounding area – one area of concern is the upfront payments developers incur before they even break ground (SDC's,etc.); met with Tom Wood, Copa Di Vino, for update on where they are; discussion on ODOT project in the spring that will remove large amounts of material. Crestline could receive this material at a much lower cost than

purchasing it, grind to a 6"- and use for top soil on the N.Chenoweth lots. The Commission was in agreement that this would be a good way to proceed.

2. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Continuing to work with Julie Beals at Weinstein Communications. New logo, letterhead & business car designs have been developed, first issue of Port e-news is out. Also developing a strategy to help us maximize our social media impact; Development of marketing information on the new subdivision is an ongoing process; Technical Advisory Committee meeting October 29 on the Regional General Permit process. Kirk Jarvie outlined a process the group can rank the importance of each wetland. David Monin suggested some modification to the process comparison that could improve the process. Will meet early next year to tour the sites and begin hashing out what land needs to be set aside for wetlands and what can be developed under an RGP; Continuing to explore a variety of ways to support existing local businesses; Attended the Oregon Economic Development Association Conference. The most exciting news was the new additions to the Oregon Prospector website.
3. *Marina Update:* Kathy Norton provided report in meeting packet. 15 boathouse owners chose to keep their water on through the winter; visual confirmation that there are 2 sea lions living in the Marina.
4. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Weast: No meetings, will send updates as available.
 - b) Chamber of Commerce: Commissioner Griffith: Cherry Festival has been moved to the 1st Saturday in April.
 - c) Wasco EDC – Andrea Klaas: No October meeting. Kristi McCavic interested in participating. Andrea will see if she & Kristi can share the position.
 - d) COT – Andrea Klaas: Meeting on 11/14/14. Senator Merkley's staff attending to talk about forests.
 - e)

7:45PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

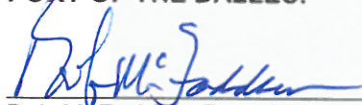
8:00PM – Back to Regular Session

COMMISSION CALL

1. President: Thank you to Angie for her redesign of the Port office.
2. Commissioners: All Commissioners thanked Angie for her great job with the office.
 - a. Commissioner Griffith – need innovation set up to encourage young companies; need to include that in the Work Plan.
 - b. Commissioner Weast – requested some clarification on the SDC concerns expressed by Gary Rains and the Parks department financing issue.
 - c. Commissioner Weast played Happy Birthday for Commissioner Courtney and Kathy Ursprung.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:00PM.

PORT OF THE DALLES:



Bob McFadden, President
Board of Commissioners

ATTEST:

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton