

PORT OF THE DALLES BUDGET COMMITTEE
Meeting Minutes
Maison de Glaze Winery
May 29, 2011

The Port of The Dalles Budget Committee meeting was called to order at 5:30pm by Port Commission President Mike Courtney at 5:48pm.

ROLL CALL:

Present: Mike Courtney, Bob McFadden, Greg Weast, Kristi McCavic, David Griffith, Sandi Olson, Joan Silver, Jana Webb

Absent: Steve Kramer

Others Present: Andrea Klaas, Executive Director; Kathy Norton, Office/Marina Administrator; Angie Wilson, Bookkeeper; Michael Held, Assistant Project Manager

CALL FOR NOMINATIONS:

Commissioner Courtney opened the nominations for Budget Committee Chairman. Bob McFadden nominated Greg Weast as Chairman. By unanimous vote Greg Weast was retained as Chairman.

Commissioner Courtney opened the nominations for Budget Committee Secretary. David Griffith nominated Bob McFadden; Bob McFadden nominated Kristi McCavic. Kristi McCavic was elected Secretary by a vote of 6-2.

Commissioner Courtney turned the meeting over to Budget Committee Chairman Greg Weast.

BUDGET MESSAGE:

The Budget Message was presented by Budget Officer Andrea Klaas. .

BUDGET DISCUSSION:

Budget Officer Andrea Klaas reviewed the budget and 2012-13 Tax Revenue Estimates. General Fund will continue to be the Port's operating fund. Port Development fund will reflect all revenue and expenses related to land sales. The Marina Enterprise fund will reflect all revenue and expenses related to the Marina operation including debt service related to the Marina. The General Fund will pay a portion of all wages and associated employee and office expenses, the Marina fund will pay the balance. Further discussion on the Auditor's recommendation that 3 months operating capital be kept in the General Fund.

MOTION: Kristi McCavic made a motion to transfer \$130,000 from the General Fund to the Port Development Fund. Second by Mike Courtney. Motion approved unanimously. Staff will work with the Auditor to make this transfer.

BUDGET APPROVAL:

MOTION: Sandi Olson made a motion to accept the 2012-13 Port of The Dalles Budget as presented by the Budget Officer and amended by the Budget Committee motion, second by Jana Webb. 2012-13 Fiscal Year Budget was accepted.

TAX RATE APPROVAL:

MOTION: Bob McFadden made a motion to approve the tax rate of \$0.2007/\$1,000 for the 2012-13 year as recommended by the Budget Officer, second by Joan Silver. The \$0.2007/\$1,000 Tax Rate was accepted for 2012-13 fiscal year.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BUDGET COMMITTEE, the meeting adjourned at 6:35PM.

BUDGET COMMITTEE:

Greg Weast, Chairman

Kristi McCavic, Secretary