

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**April 13, 2016**  
**Port of The Dalles**

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

**ROLL CALL**

Present: Bob McFadden, Greg Weast, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director (7:20); Kathy Ursprung, Marketing & Communication; Angie Wilson, Bookkeeper, Bill Dick, Attorney

Guests: Roger Kline, Kurt Conger, Amy Gardner, Kevin Arbo, Jon Chavers

Pledge of Allegiance: Commissioner McFadden

**AGENDA CORRECTIONS or ADDITIONS**

Nothing at this time.

**PUBLIC COMMENT-VISITOR BUSINESS**

- a. Kevin Arbo and Jon Chavers presented information on the new community dog park and asked the Port to consider the Port owned land between the City Dock and the Marina as a potential location for an off-leash dog park.

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the April and May 2016 Calendars. Commissioner McCavic has asked if it would be possible to reschedule the May Commission meeting. Andrea will send out a poll to see what day might work.

**ACTION ITEMS**

1. **March 9, 2016 Meeting Minutes approved as presented.**
2. **February 2016 Financial Report:** Angie Wilson reported on the financials. Average annualized rate is currently .07500%. \$250,000.00 payment from Google deposited in PDF at Columbia State Bank will be transferred to the PDF LGIP Account in April. As of March 31 we are still under budget in all categories.  
**Motion to approve the March, 2016 Financial Reports as presented. M/G.Weast, S/M.Courtney. Motion approved unanimously.**
3. **2016-17 Work Plan:** Andrea provided copies of the draft work plan. The Commission will review and send comments to Andrea.

**STAFF REPORT**

1. *Monthly Highlights* – Andrea Klaas provided full report in meeting packet. Update on Recreational Immunity and current Supreme Court decision; met with potential new business looking to expand in the region, would like to be operational 1Q, 2017; NuCulture happy where they are but see the potential to need additional space in a year or two; PowderPure continues to look at expansion; met with Phil Chang to update him on issues Bob talked about in DC; Google General Contractor looking for a staging site; Lockheed Martin representatives were in The Dalles taking water samples for various wells in the area; letter sent to Devco putting them on notice that we want resolution for the marina water system; Copa did not close on the TumALum property; COT met to begin planning the September DC trip.

2. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Land Marketing – Continuing to field inquires on available land, o reach out to some of our busy Port businesses and completed copy and ad for final Trade & Industry Development issue of our contract. Workforce-met with Dan Spatz to discuss possible workforce enhancement project. Other- Attended the final Columbia Gorge Tourism Studio workshop; working on a variety of web projects to enhance the usefulness of our website; added the OregonProspector.com property search box to the Port's home page; creating a "Ready for Business" touch page for Wasco County.
3. *Marina Update:* Kathy Norton provided report in meeting packet. Marina sub-committee has begun meeting with people interested in taking over the marina; met with engineer and watermaster to talk about the marina water system. Other-Klindt Cove Park Expansion grant application has been accepted through the preliminary review, will make some changes and submit it formally; Main Street BRE Program is up and running; met with Hugh Amick about having a milkweed butterfly garden on Port property; met with Kevin Arbo about an off leash dog park at Geiger beach.
4. *Reports of Committees:*
  - a) Urban Renewal – Commissioner Weast: Updates provided via email and in the newspaper. .
  - b) Chamber of Commerce: Commissioner Griffith: .
  - c) Wasco EDC – Kathy Ursprung: Update provided in marketing report
  - d) COT – Bob McFadden/Andrea Klaas: Meeting on Friday. Bob made some good contacts on his recent trip to DC.
  - e) Employee Benefit Committee - Griffith/Courtney: Still reviewing information.
  - f) Marina Sub-Committee – Courtney/McCavic/Klaas/Norton: Report on meeting with Vicky Rising.

#### COMMISSION CALL

1. Vice President: Wondered why we don't have other industrial property listed on our website. Andrea said there is a link to Oregon Prospector to provide that information.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:30PM.**

**PORT OF THE DALLES:**



Bob McFadden, President  
Board of Commissioners

**ATTEST:**



David A. Griffith, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton