

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
August 12, 2009
Dufur City Hall – Dufur, Oregon

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:02PM.

ROLL CALL

Present: Mike Courtney, Bob McFadden, Ken Farner, Kristi McCavic, Rod Runyon

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director, Bill Dick, Port Attorney; Nora Donovan, RARE Participant

Guests: Kathy Ursprung, The Dalles Chronicle; Janet Stauffer, Attorney at Law; Steve Kramer, City of Dufur

Kathy Ursprung led the Pledge of Allegiance.

AGENDA CORRECTIONS or ADDITIONS

Commissioner Courtney asked for a minute of silence in remembrance of former Port Commissioner Wilbur Kelly.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the August and September, 2009 calendars.

INTRODUCTIONS

None

VISITOR'S BUSINESS

Bill Dick introduced Janet Stauffer as a candidate for Circuit Court Judge-Position #2. Steve Kramer thanked the Port Commission for the contributions of Nora Donovan-RARE Participant- to the City of Dufur.

MEETING MINUTES

MOTION: Commissioner Farner made a motion to approve the July 8, 2009 meeting minutes as presented. Second by Commissioner McFadden. Motion passed unanimously.

FINANCIALS

Andrea Klaas, Commissioner McCavic and Angie Wilson summarized the June and June, 2009 financials and updated the Commission on the process of bringing the financials back into the Port office. Commissioner Farner asked that a Balance Sheet be presented monthly.

MOTION: Commissioner Runyon made a motion to send \$500.00 to the Parkinson's Research of Oregon in remembrance of former Port Commissioner Wilbur Kelly. Second by Commissioner Farner. Motion passed unanimously.

STAFF REPORT

1. *Action Items* –

- Regional Letter of Cooperation for Insitu: Andrea Klaas reported that the letter is being redrafted with fewer signatures. No action needed.
- Center Point Bank: Andrea Klaas recommended depositing some of the Port funds into Center Point Bank to take advantage of their interest rate that is better than the current LGIP rate on short term investment products.

MOTION: Commissioner Farner made a motion to authorize Andrea Klaas to open an account at Center Point Bank and to authorize Andrea Klaas and the Port Commissioners to be signers on the account. Second by Commissioner McCavic. Motion passed: 4-yes with Commissioner Runyon abstaining.

2. *Monthly Recap* – Andrea Klaas updated the Commission
 - OEDA Conference in Astoria – Impact of current legislation session action on attracting businesses to Oregon and ways to partner to get projects done.
 - River Ports Meeting – Hosted by Port of The Dalles for discussion of shipping company proposal.
 - OIB/WIB Annual Meeting – Will develop a plan to ask Congress for \$25M appropriation for the region that will coincide with the 25th Anniversary of the Scenic Area Act next year.
 - Gorge Commission Hearing – Discussion on language changes regarding urban expansion. Commission agreed to not take action on making the language changes.
 - Taylor Lake Road Gate – Working with US Army Corps of Engineers to get permission to gate the road. The gate would be open dawn to dusk, the Google Security Guard or the Parks Department would be in charge of the gate. Local businesses are willing to clean up the area and take responsibility to keep it cleaned up.
3. *RARE Program Update* – Nora Donovan gave her last report for this year of RARE.
 - Dufur’s grant application did not make the cut but they have been advised to re-submit the application next year.
 - Port Strategic Plan-Nora presented the final plan to the Commission.

MOTION: Commissioner Farner made a motion of officially adopt the Port of The Dalles Strategic Plan as prepared by RARE Participant Nora Donovan. Second by Commissioner McFadden. Motion passed unanimously.

- Renewables-Nora reported on the latest CG Breeze meeting and presented the marketing pamphlet she had been working on.
 - Future Plans: Nora stated her last day for this RARE year would be 8/31/09. She will then return 9/21/09 for her second RARE year in a shared position with the Port and the City of The Dalles
4. *Marina Update* – Kathy Norton reported that 2009/10 project Boathouse revenue was \$80,013.78 of which \$71,496.75 has been received. Projected Open Moorage revenue based on current tenants was \$24,846.68 of which \$24,738.37 has been received. Discussion of changes to the proposed Marina Fire system – consensus of the Commission was to keep the current design. One security camera was damaged – Ben Roth repaired and reinstalled. Jerry removed a large dead sturgeon from the Marina as per ODFW instructions. The Commission directed staff to insure that all staff are wearing lifejackets when in boats at the Marina.
 5. *Reports of Committees:*
 - a. *Urban Renewal*- Commissioner Farner updated the Commission on the last Urban Renewal meeting.
 - b. *Chamber of Commerce* – Commissioner McFadden reported the Chamber Bylaws are out for review.
 - c. *Wasco EDC* – Nothing to report at this time.
 - d. *Addition to Agenda: Community Outreach Team:* Andrea Klaas updated the Commission on the fall DC trip; Commissioner McFadden will be the Port’s representative.
 - e. *Addition to Agenda: Wonder Works Building:* Andrea Klaas reported the roof and the HVAC system have been installed. A Wonder Works representative will be asked to attend the next Commission meeting to present an update.
 - f. *Addition to Agenda: Riverfront Assets:* Commissioner McFadden reported on a meeting with Dean Cameron.
 6. FYI Items:
 - a. Local Government Report-July 2009
 - b. Oregon Government Ethic Commission Annual Billing
 - c. The Power of Positive Press article
 - d. Business Oregon-Legislature Passes Bill Renaming and Reorganizing State’s Economic Development Efforts article.

Break: 8:15PM

INTO EXECUTIVE SESSION 8:22PM

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.*

BACK TO REGULAR SESSION 9:35PM

COMMISSION CALL

1. President:

2. Other Commissioner business:

Commissioner McFadden officially thanked Nora Donovan for all the work she did for the Port during the past year.

Commissioner McCavic thanked Angie Wilson for all the work she has done to bring the Port's financials back in to the Port office.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:37PM.

PORT OF THE DALLES:

ATTEST:

D.M. Courtney, President
Board of Commissioners

Rod Runyon, Secretary
Board of Commissioners

DATE APPROVED: 09/09/09

Prepared by: K. Norton