

PORT OF THE DALLES COMMISSION  
Regular Session Meeting Minutes  
Wednesday, June 12, 2024, 5:30 p.m.  
Wasco County Soil & Water Conservation District, The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Wallace at 5:32 p.m.

ROLL CALL Executive Assistant Toepke

- o COMMISSION Robert Wallace, President; Greg Weast, Vice-President; Staci Coburn, Treasurer; John Willer, Secretary; Mary Hanlon, Assistant Secretary/Treasurer
- o STAFF Jennifer Toepke, Executive Assistant; Bill Dick, Attorney, Dick, Dick & Corey
- o ABSENT Andrea Klaas, Executive Director
- o GUESTS Bruce Lumpar & Dan Durow, The Dalles Riverfront Trail, Inc.

PLEDGE OF ALLEGIANCE

AGENDA CORRECTIONS/ADDITIONS Executive Assistant Toepke *Discussion Item F. has an actionable request, so add it as Action Item 4.*

PUBLIC COMMENT OR QUESTION *None*

DISCUSSION ITEM The Dalles Riverfront Trail: Update on Poplar Tree/Culvert Trail Repair Project and Request(s) for In-Kind and Re-Monumenting Support Bruce Lumpar & Dan Durow, The Dalles Riverfront Trail, Inc. *Video presentation of the project area on the Riverfront Trail, and further explanation of the material included in the meeting packet, followed by Commission questions fielded and replied to.*

ACTION ITEMS

1. May 8, 2024, Regular Session Meeting Minutes *M/G. Weast, S/S. Coburn; Motion passed unanimously*
2. May 2024 Financial Reports Commissioner Coburn *Stand as presented*
3. Strategic Initiatives & Priorities, Fiscal Year 2024-2025 *M/S. Coburn, S/G. Weast; Motion passed unanimously*  
*\*Motion made with the expectation that a timeline will be provided with dates, names, etc. assigned to related tasks.*
4. Contribute a final amount of \$15,000.00 to The Dalles Riverfront Trail, Inc., for the Poplar Tree/Culvert Trail Repair Project on the Riverfront Trail, to include on or about \$4,000.00 for re-setting and recording the survey monuments for Port property lines, and to exclude legal fees for the Port's Attorney to prepare and record the applicable easement adjustment documentation (the Port will pay the legal fees directly) *M/M. Hanlon, S/J. Willer; Motion passed unanimously*  
*\* Based on request for In-Kind and Re-Monumenting Support for The Dalles Riverfront Trail Poplar Tree/Culvert Trail Repair Project from Agenda Discussion Item and accordingly Port Staff Recommendation.*

REPORTS

1. Director's Report Executive Director Klaas *Stands as presented, plus that Mid-Columbia Fire & Rescue received a grant to undertake fire control, and the Chenoweth Creek Area appears to be on the list to be addressed.*
2. The Dalles Community Outreach Team Commissioner Weast *COT met and discussed their statement of purpose, which will hopefully create a little more direction and hold people accountable (a print copy of the statement was distributed to Commission & Staff). There is a trip tentatively scheduled to Washington, D.C. from the 9<sup>th</sup> of September for four days. The Port needs to rethink its land ask. Port, City and County are talking about hiring a grant writer.*
3. Columbia Gateway Urban Renewal Agency Board Commissioner Coburn *Reported that their meeting was finalizing four or five meetings in a row to revamp the agency's plan – what it can and can't do, what it should accomplish with a short amount of time and dollars left, so that the benefit to the community is maximized. Additionally, there is an area of downtown that is a safety issue, so there is a discussion to establish whether it is the City's responsibility or Urban Renewal's.*
4. Wasco County Economic Development Commission Executive Assistant Toepke *Highlighted her appreciation for the meeting being held at Wasco County Fairgrounds in Tygh Valley and learning about the improvements being made to the fairgrounds, buildings, facilities, and RV Park and Campgrounds.*
5. Dufur Commissioner Wallace *Baker Technical Institute (BTI) will offer onsite entry level training on heavy equipment this year for the kids. Crestline Construction hauled out 10-12 pieces of equipment at no charge to be used by the kids. There will be a demonstration day on June 26, 2024, from 6:30-8:30 p.m., with opportunities to try the simulators they use for virtual training. BTI is based out of Baker City, Oregon, they offer training in healthcare, construction, and a lineman program. The seismic update is still underway in the school gym, a new floor is going in. The grand opening of the school-based health center will be in August.*

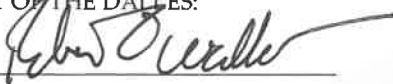
UPCOMING MEETINGS/EVENTS *Stand as included in meeting packet.*

EXECUTIVE SESSION as allowed by ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions, and ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. \*Media representatives are instructed not to report or disclose matters discussed in Executive Session None

COMMISSION CALL *Commissioner Hanlon continues to work diligently to get her housing development project to move forward as soon as possible. Commissioner Coburn announced that Duckwall Fruit has a board seat on Oregon Business & Industry (OBI) and they are looking for someone from Wasco County to serve on their advisory committee for regional solutions.*


THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, *the meeting adjourned at 6:51 p.m.*

PORT OF THE DALES:



Robert Wallace, President  
Board of Commissioners

ATTEST:



John Willer, Secretary  
Board of Commissioners

DATE APPROVED: July 10, 2024

Prepared by: Executive Assistant Toepke