

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**June 11, 2014**  
**Port of The Dalles**

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

**ROLL CALL**

Present: Bob McFadden, Greg Weast, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: none

Pledge of Allegiance: Commissioner McCavic

**AGENDA CORRECTIONS or ADDITIONS**

Andrea Klaas asked that a letter request for Copa Di Vino be added to the Consent Agenda.

**PUBLIC COMMENT-VISITOR BUSINESS**

None

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the June and July 2014 Calendars.

**ACTION ITEMS**

1. **Motion to approve the May 14, 2014 Regular meeting minutes as presented. M/M.-Courtney, S/K.McCavic Motion approved unanimously.**
2. **Motion to approve May, 2014 Financials as presented. M/M.Courtney,S/G.Weast. Motion approved unanimously.**
3. **Motion to approve writing a letter of support for Copa Di Vino. M/M.Courtney, no second. Motion failed.**

**STAFF REPORT**

1. *Monthly Highlights* – Andrea Klaas provided report in meeting packet. Community recommendations report from site selector, Don Schjeldahl has be placed in Drop Box. The report is a fair representation of the Community and includes good actionable items; June 18 I will be giving a presentation to the DEQ Commissioners; June 18 students and professors from PUARL will be here making presentations and touring the community; MCEDD and WSU hosted a bi-state legislative meeting in White Salmon to bring Oregon & Washington legislators together to hear what is happening in the Gorge; MCEDD, WSU and OSU hosted an Unmanned Aerial Systems meeting in Hood River bringing together many of the manufacturers and suppliers of that industry; Oregon Innovation Council, Oregon Business Summit and other are starting to focus on rural communities; I am continuing to meet with regional CEO's; update and clarification on the City of The Dalles Airport Well loan terms; Recommend creating a line item in the PDF Resources called Principal from Contracts. This would make the distinction between what to get in sales vs what we are receiving from contracts clearer. This will be reflected in the final 2014-15 budget.
  - a. June Development Update: Project on schedule and on budget. The hole for the lift station has been dug; some of the water and sewer lines have been installed.
  - b. North Chenoweth Marketing: We will be receiving a proposal from Lee Weinstein to help us develop a marketing campaign.
2. *Marina Update:* Kathy Norton provided report in meeting packet. To help with Cruise ship docking we developed a process to get the necessary insurance documentation that will allow the cruise ships to dock at the launch ramp and take on fuel if needed; Final water system hook-up fees due 6/30/2014; 2014-15 moorage fees increased 3%; Jerry removed the old water system and is now in the process of evaluating the sewer system; Jerry is working to get the weeds cleaned up in the launch ramp and parking lot areas; Coburn Electric is working to provide the

needed upgrade to the guest moorage power pedestals. We received an OSMB 50/50 grant to offset the cost of the upgrade; The Dalles Iron Works is fabricating the new open moorage tie-up rail for the north side of the main dock making room for more open moorage boats. This project was budgeted for in the 2014-15 budget.

3. *Reports of Committees:*

- a) Urban Renewal – Commissioner Weast: Nothing new to report.
- b) Chamber of Commerce: Commissioner Griffith: Commissioner Griffith was not present.
- c) Wasco EDC – Andrea Klaas: Next meeting is June 19, 2014. Senator Ferrioli will be attending
- d) COT – Andrea Klaas: Next meeting June 17, 2014.

7:12PM - In to Executive Session

**EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.**

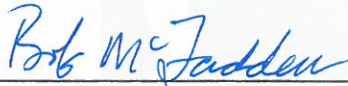
7:30PM – Back to Regular Session

**COMMISSION CALL**

1. President: Reminded the Commissions that an Executive Director review needed to be scheduled.
2. Commissioners:
  - a. Commissioner McCavic thanked Maintenance Supervisor Jerry Rundell for cleaning up the area around the Port sign on Klindt Dr.
  - b. Commissioner Courtney reported that the Riverfront Trail project may be resuming. He suggested the Port take the initiative to look at options and take steps to route the trail through the Marina parking lot on the north side. Staff has some suggestions and will put together some suggestions for the next meeting.

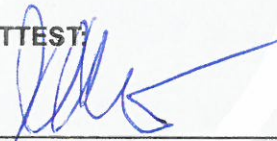
**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 7:40PM.**

**PORT OF THE DALLES:**



Bob McFadden, President  
Board of Commissioners

**ATTEST:**



David Griffith, Secretary  
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton

