

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
January 12, 2011
Port of The Dalles Office

The Regular Meeting of the Port Commissioners was called to order by President Mike Courtney at 7:00 PM.

ROLL CALL

Present: Mike Courtney, Ken Farner, Bob McFadden, Kristi McCavic, Rod Runyon

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Angie Wilson, Bookkeeper; Bill Dick, Port Attorney, Nora Donovan, Assistant Project Manager (9:00)

Guests: Kathy Ursprung

Pledge of Allegiance: Commissioner McFadden

AGENDA CORRECTIONS or ADDITIONS

None at this time.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the January and February 2011 Calendars. Commissioner Runyon will join Andrea on the KODL Coffee Break Friday, January 14, 2011. The next Port Commission meeting will be February 9, 2011, 7:00 at the Port of The Dalles office. The 2011 SDAO Annual Conference will be February 10 – 13, 2011.

VISITOR'S BUSINESS

None

MEETING MINUTES

MOTION:

Commissioner McCavic made a motion to approve the minutes of the December 8, 2010 and December 20, 2011 meetings as presented. Second by Commissioner Farner. Motion passed unanimously for December 8, 2010 meeting, and 4-1 for December 20, 2010 meeting, with Commissioner McFadden abstaining.

FINANCIALS

Andrea Klaas and Angie Wilson reviewed the November and December 2010 financials. Angie reported that Columbia State Bank did match the State Treasury interest rate. Commissioners McCavic and Farner requested that the financials be provided un-reconciled in the Commission meeting packet. The fully reconciled financials could be emailed before the meeting or any changes as a result of the reconciliation could be noted at the meeting. By consensus of the Board staff was directed to provide the monthly financials in this manner. Commissioner Courtney requested staff confirm that the security (FDIC) on Port funds was still in place after the changes that took place January 1, 2011. Andrea will follow up on this. The Marina Enterprise Fund shows less revenue received than was budgeted for. Kathy Norton will look into this and report back to the next meeting.

STAFF REPORT

1. Monthly Highlights – Andrea Klaas: LUDO Update – update on meeting with Scott Mengis and Jerry Frazier regarding the proposed laydown yard language; MIDCO – The Dalles has become the shipping point for much of the grain stored to the east. There has been a big increase in

truck traffic to the elevators and is not expected to change; Tidewater – Leasing the dolphins at the end of Union Street for the 3 month lock closure; Grain Elevator Appraisal – Appraisal complete, further discussion in Executive Session; Griffith Auto Project – Update on the process to find a location on NWA where fill from Griffith’s new lot construction can be deposited. The airport may be interested and Commissioner Runyon noted that the county shop on 10th might be interested; Community Outreach Team – Update on plans for the March trip. The Port Industrial Lands Infrastructure project is at the top of the list; **addition to agenda: Crestline – report on lunch with Bill Ketchum and Eric Kerr the new owner of Crestline.

2. *Wetlands* – Andrea Klaas provided an update from DSL regarding the wetlands issue. The Commission would like to meet with Kirk Jarvie and Jim Weed. Andrea will contact both and invite them to meet with the Commission.

3. *Marina Update* – Kathy Norton updated the Commission on activities and issues at the Marina. Past due moorage fees are all paid in full; A cleanup at the Marina was done by a group of students from Klahre House in Hood River. A thank you has been sent from the Marina Committee. The Commission would like to have one sent from the Commission also. The Marina committee met December 21, 2010. Member of the committee and Port staff met with PUD representative on January 11, 2011 to begin discussion on the electrical upgrade; Kathy reported on a couple of grants she is applying for.

4. *Reports of Committees:*

a. *Urban Renewal*- Commissioner Farner reported on the Urban Renewal activities. .

b. *Chamber of Commerce* – Commissioner McFadden, nothing to report.

c. *Wasco EDC* – Andrea Klaas reported the next meeting will be January 20, 2011.

d. *MCEDD* – Commissioner Runyon stated that he has been appointed to the Wasco County MCEDD Board Position and will need to resign as the Port’s representative. Commissioner Courtney stated an interest in filling the position.

MOTION: Commissioner Farner made a motion to appoint Commissioner Courtney as the Oregon Port’s representative on the MCEDD Board. Second by Commissioner McCavic. Motion passed unanimously.

6. *FYI:* BPA Journal January, 2011; Sundoon Development Update – Commissioner Farner asked if there was anything the Port could do to assist in moving that project forward. Discussion; SDAO 2011 Annual Conference Information – Commissioners Runyon and McCavic confirmed attendance. Commissioner Farner will not be attending. Commissioners McFadden and Courtney will let staff know.

Break – 8:00PM

INTO EXECUTIVE SESSION 8:06PM

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) this may include discussion of real property transactions and privileged legal communication.

Back to Regular Session 9:18PM

COMMISSION CALL

1. President: nothing

2. Commissioners: Commissioner McCavic thanked Kathy Norton for clearing up the past due marina moorage fees.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:18PM.

PORT OF THE DALLES:
D.M. Courtney, President
Board of Commissioners

ATTEST:
Rod Runyon, Secretary
Board of Commissioners

DATE APPROVED: 2/9/2011

Prepared by: K.Norton