



Dedicated to supporting the creation, retention, expansion, and recruitment of businesses and jobs that will enhance the economy of the Port District.

AGENDA
PORT COMMISSION REGULAR SESSION MEETING
WEDNESDAY, JANUARY 11, 2023, 7:00 P.M. AT PORT ADMINISTRATIVE OFFICE

- A. CALL TO ORDER
- B. ROLL CALL Executive Assistant Toepke
- C. PLEDGE OF ALLEGIANCE
- D. AGENDA CORRECTIONS OR ADDITIONS Executive Director Klaas
- E. COMMUNITY PARTNER UPDATE Columbia Gorge Community College, Dr. Marta Yera Cronin, President
- F. PUBLIC COMMENT OR QUESTION
- G. EXECUTIVE SESSION Pursuant to ORS 192.660(2)(e) Real Property Transactions
*Media representatives are instructed not to report or disclose matters discussed in Executive Session
- H. ACTION REQUIRED FROM EXECUTIVE SESSION
- I. ACTION ITEMS
 - 1. October 12, 2022, Regular Session Meeting Minutes, Amendment
 - 2. December 14, 2022, Regular Session Meeting Minutes
 - 3. December 2022 Financial Report Treasurer Coburn
 - 4. Reappoint Budget Committee Member John Amery, Position #2, for another 3-year term expiring 06/30/2025
- J. REPORTS
 - 1. Director's Report Executive Director Klaas
 - 2. Strategic Business Plan Update Report Executive Director Klaas
 - 3. Committee Reports: COT, Urban Renewal, Chamber of Commerce, Dufur, EDC
- K. EXECUTIVE SESSION Pursuant to ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) Conferring with Legal Counsel regarding litigation
*Media representatives are instructed not to report or disclose matters discussed in Executive Session
- L. ACTION REQUIRED FROM EXECUTIVE SESSION
- M. UPCOMING MEETINGS/EVENTS: 2023
 - **January 13, 2023: Cutoff date to cancel Sunriver Resort/SDAO 2023 Annual Conference**
 - January 16, 2023: Port Office Closed, Martin Luther King Jr. Day
 - February 9-12, 2023: SDAO 2023 Annual Conference
 - February 13, 2023: KIHR Radio, Executive Director Klaas
 - February 15, 2023: Port Commission Meeting
- N. COMMISSION CALL
- O. ADJOURN

PORT OF THE DALLES AGENDA ITEM

MEETING DATE January 11, 2023

ACTION ITEM I-1.) October 12, 2022, Regular Session Meeting Minutes, Amendment

STAFF RECOMMENDATION Approve October 12, 2022, Regular Session Meeting Minutes, Amendment as presented

Amendment

- Under: REPORTS
 - 2. Committee Reports
 - Urban Renewal Commissioner Coburn
- Change: "ODOT Project perhaps The City staff and consultant have reviewed the ODOT project on 1st street, and the City can complete it sooner & cheaper than ODOT." to "City staff and consultant have reviewed the ODOT project on 1st street, and the City can complete it sooner & cheaper than ODOT."

PORT OF THE DALLES COMMISSION
Regular Session Meeting Minutes
Wednesday, October 12, 2022, 7:00 p.m.
Port Administrative Office
The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Greg Weast at 7:02 p.m.

ROLL CALL Executive Assistant Toepke

- COMMISSION Greg Weast, Robert Wallace, Staci Coburn, David Griffith, John Willer
- STAFF Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant; Bill Dick, Port Attorney
- GUESTS Scott Baker, Executive Director, Northern Wasco County Parks & Recreation District; Steve Light, Owner/Operator, Freebridge Brewing
- MEDIA Alana Lackner, Columbia Gorge News

PLEDGE OF ALLEGIANCE President Greg Weast

AGENDA CORRECTIONS/ADDITIONS None

COMMUNITY PARTNER UPDATE

\$5 million projects in The Dalles:

- Largest project is Sorosis Park: Crestline is the contractor. 785 pines lost to ponderosa pine beetle. Irrigation intact. Planting 70 trees in first phase. #1 request in community survey was a basketball court. Tree top playground, useful life to end in 2024. Replacement cost is roughly \$700k.
- Skate Park. Similar in Bend. \$500k+ project. \$260k from Oregon State. Remaining from General Fund & System Development Charges. Hope to develop Thomson Park to keep out people that utilizing the park in the wrong way. Culture Survey was required, nothing was found.
- Mill Creek Greenway: Bike & footpath, from Riverfront Trail through The Dalles. The first part to be built will be the hardest section. In 2020 it was a \$3mil project, plus a match from the Parks, Urban Renewal & ODOT.

PUBLIC COMMENT OR QUESTION

REGULAR SESSION ADJOURNED AT 7:25 P.M. & EXECUTIVE SESSION COMMENCED AT 7:26 P.M.

EXECUTIVE SESSION as allowed by ORS 192.660(2)(e) Real Property Transactions **Media representatives are instructed not to report or disclose matters discussed in Executive Session*

EXECUTIVE SESSION ADJOURNED AT 7:40 P.M. & REGULAR SESSION RESUMED AT 7:41 P.M.

ACTION REQUIRED FROM EXECUTIVE SESSION None

UPCOMING MEETINGS/EVENTS Port Commission Regular Session Meeting amended to November 9, 2022

ACTION ITEMS

1. September 14, 2022, Regular Session Meeting Minutes *Stand as amended: President Willer to Asst. Secretary-Treasurer Willer, 9-man Football to 8-man Football*
2. September 2022 Financial Reports Treasurer Coburn *Stand as presented*
3. Offer from Rod Huante: \$4,000.00 cash to purchase Port's 2003 Chevrolet Silverado Pickup Truck *RW/DG Surplus and post for public to bid on*

REPORTS

1. Staff Report Executive Director Klaas Stands as included in packet
 - o Obsidian Pacific NW Hydrogen Hub
 - o Port of The Dalles 2022 Strategic Business Plan RFP & Scope of Work
2. Committee Reports
 - Community Outreach Team Commissioner Weast Mask mandate for each side. Cliff Bentz is now aware of the COT & Port of The Dalles, as is Newhouse.
 - Urban Renewal Commissioner Coburn Awaiting word on a grant for the Tony's building. Rec building: ice cream & apothecary shops now open, 3rd building to be completed in mid-January. Blue building was paid off earlier than expected. City Staff and consultant have reviewed the ODOT project on 1st street, and the City can complete it sooner & cheaper than ODOT.
 - Chamber of Commerce Commissioner Griffith
 - Dufur Commissioner Wallace Kramer's Market closed for business. The apartments above Kramer's Market are nearly, six apartments in total. Dufur Visioning: Steering Committee is underway. The wastewater project is still moving forward.
 - Wasco County EDC Executive Assistant Toepke EA Toepke to continue Port representation on the EDC. Nan Wimmers stepping down as Vice-Chair. EA Toepke nominated Lisa Farquarhson, The Dalles Area Chamber of Commerce. Nan Wimmers nominated Tonya Brumley, NW Natural Gas. Tonya Brumley declined due to her workload; Lisa Farquarhson happily accepted the nomination and was voted the next Vice-Chair of the EDC. Community Enhancement Project process was reviewed. Community meetings are getting scheduled for the Winter.

EXECUTIVE SESSION *as allowed by ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) Conferring with Legal Counsel regarding litigation* *Media representatives are instructed not to report or disclose matters discussed in Executive Session

ACTION REQUIRED FROM EXECUTIVE SESSION None

COMMISSION CALL Thanks to staff for taking time to travel for Port business. Commissioner Wallace (Executive Director, Wy'East Resource Conversation and Development) to speak at the 2022 Columbia Gorge Economic Symposium as a member of the panel presentation on Renewable Energy Industry in the Gorge.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:12 p.m.

PORT OF THE DALLES:

ATTEST:

Greg Weast, President
Board of Commissioners

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED: November 9, 2022

DATE AMENDED: January 11, 2023

Prepared by: Jennifer Toepke, Executive Assistant

PORT OF THE DALLES AGENDA ITEM

MEETING DATE January 11, 2023

ACTION ITEM I-2.) December 14, 2022, Regular Session Meeting Minutes

STAFF RECOMMENDATION Approve December 14, 2022, Regular Session Meeting Minutes as presented

PORT OF THE DALLES COMMISSION
Regular Session Meeting Minutes
Wednesday, December 14, 2022, 6:00 p.m.
Port of The Dalles
The Dalles, Oregon

The Regular Session Meeting of the Port Commissioners was called to order by President Greg Weast at 6:00 p.m.

ROLL CALL Executive Assistant Toepke

- COMMISSION Greg Weast, Robert Wallace, Staci Coburn, David Griffith, John Willer
- STAFF Andrea Klaas, Executive Director; Jennifer Toepke, Executive Assistant; Lindsey Hegemann, Office Assistant; Bill Dick, Port Attorney

PLEDGE OF ALLEGIANCE Office Assistant, Lindsey Hegemann

AGENDA CORRECTIONS/ADDITIONS Under: REPORTS, 1. Director's Report, Business Inquiries, New State Leads, change: Project Sushi: Sushi related seafood production. 1620,000 sq. ft. manufacturing + 7,000 sq. ft. office. 200 employees, to: Project Sushi: Sushi related seafood production. 162,000 sq. ft. of manufacturing + 7,000 sq. ft. office. 200 employees. Commissioner Wallace

PUBLIC COMMENT OR QUESTION None

ACTION ITEMS

1. November 9, 2022, Regular Session Meeting Minutes *Stand as presented*
2. November 2022 Financial Reports Treasurer Coburn *Stand as presented*
3. Award the Strategic Business Plan Update Bid to Points Consulting in the amount of \$66,460.00 M/R. *Wallace, S/D. Griffith, Motion Approved Unanimously* *Executive Director Klaas read the following additional background details into record: "The Port issued a Request for Proposal which was published in the Daily Journal of Commerce, on the SDAO website, and the Port website. On the November 30th deadline, the Port received 3 proposals from Healthy Sustainable Communities, Maul Foster Alongi and Points Consulting. Port staff reviewed all three responses and felt that Maul, Foster and Alongi or Points Consulting were both qualified to do the work. Next Staff looked at the proposed project cost and based on that Port staff is recommending that the Port Commission award the Strategic Business Plan update work to Points Consulting in the amount of \$66,460.00."

REPORTS

1. Director's Report Executive Director Klaas Stands as included in meeting packet

COMMISSION CALL Thanks given to Port Staff & Commission! Welcome to new Office Assistant, Lindsey Hegemann!

UPCOMING MEETINGS/EVENTS Stands as included in meeting packet

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 6:09 p.m.

PORT OF THE DALLES:

ATTEST:

Greg Weast, President
Board of Commissioners

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED: January 11, 2023

Prepared by: Jennifer Toepke, Executive Assistant

MEETING DATE January 11, 2023

ACTION ITEM I-3.) December 2022 Financial Reports Treasurer Coburn

STAFF RECOMMENDATION Approve December 2022 Financial Reports as presented

6-month mark highlights Fiscal Year 2022-2023

- Interest rates are up, accordingly 'Interest from Earnings' is higher than budgeted in all three funds. The current Oregon Short Term Fund Rate is 3.35%.
- General Fund
 - The bulk of this year's 'Property Taxes' have been received.
 - 'Other Income' is a relatively unknown catch all, so can often be substantially over (or under) budgeted amounts.
 - Expenses are in line with the budget.
- Port Development Fund
 - "Land Sales & Contract Interest' and 'Loan Repayments" have all been received within their applicable terms.
- Marina Fund
 - No incoming or outgoing action in this fund.

PORT OF THE DALLES
Balance Sheet by Class
 As of December 31, 2022

	<u>General Fund</u>	<u>Marina Fund</u>	<u>Port Development Fund</u>	<u>Unclassified</u>	<u>TOTAL</u>
ASSETS					
Current Assets					
Checking/Savings					
CSB Checking					
General Checking	30,424.89	0.00	0.00	0.00	30,424.89
Marina Checking	0.00	73,173.27	0.00	0.00	73,173.27
Port Development Checking	0.00	0.00	12,103.05	0.00	12,103.05
Total CSB Checking	<u>30,424.89</u>	<u>73,173.27</u>	<u>12,103.05</u>	<u>0.00</u>	<u>115,701.21</u>
LGIP					
General	1,268,991.90	0.00	0.00	0.00	1,268,991.90
Marina	0.00	253,192.60	0.00	0.00	253,192.60
Port Development	0.00	0.00	2,062,441.35	0.00	2,062,441.35
Total LGIP	<u>1,268,991.90</u>	<u>253,192.60</u>	<u>2,062,441.35</u>	<u>0.00</u>	<u>3,584,625.85</u>
Petty Cash	66.28	28.48	55.24	0.00	150.00
Total Checking/Savings	<u>1,299,483.07</u>	<u>326,394.35</u>	<u>2,074,599.64</u>	<u>0.00</u>	<u>3,700,477.06</u>
Total Current Assets	<u>1,299,483.07</u>	<u>326,394.35</u>	<u>2,074,599.64</u>	<u>0.00</u>	<u>3,700,477.06</u>
TOTAL ASSETS	<u>1,299,483.07</u>	<u>326,394.35</u>	<u>2,074,599.64</u>	<u>0.00</u>	<u>3,700,477.06</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Credit Cards					
Visa-1429	-31.89	0.00	31.89	0.00	0.00
Total Credit Cards	<u>-31.89</u>	<u>0.00</u>	<u>31.89</u>	<u>0.00</u>	<u>0.00</u>
Other Current Liabilities					
Payroll Liabilities	1,379.07	0.00	0.00	0.00	1,379.07
Total Other Current Liabilities	<u>1,379.07</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,379.07</u>
Total Current Liabilities	<u>1,347.18</u>	<u>0.00</u>	<u>31.89</u>	<u>0.00</u>	<u>1,379.07</u>
Total Liabilities	<u>1,347.18</u>	<u>0.00</u>	<u>31.89</u>	<u>0.00</u>	<u>1,379.07</u>
Equity					
Unrestricted Net Assets	1,013,207.41	323,705.29	1,963,459.45	0.00	3,300,372.15
Net Income	284,928.48	2,689.06	111,108.30	0.00	398,725.84
Total Equity	<u>1,298,135.89</u>	<u>326,394.35</u>	<u>2,074,567.75</u>	<u>0.00</u>	<u>3,699,097.99</u>
TOTAL LIABILITIES & EQUITY	<u>1,299,483.07</u>	<u>326,394.35</u>	<u>2,074,599.64</u>	<u>0.00</u>	<u>3,700,477.06</u>

PORT OF THE DALLES
Profit & Loss Budget vs. Actual-GENERAL FUND
 July through December 2022

	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	924,904.00	0.0%
Interest from Earnings	11,623.81	5,549.00	209.48%
Other Resources			
Grants	0.00	4,000,000.00	0.0%
Launch Ramp & Transient Moorage	1,306.00	3,000.00	43.53%
Leased Land & Facilities	34,900.00	95,000.00	36.74%
Loan Repayments	0.00	12,000.00	0.0%
Other Income	16,030.92	2,000.00	801.55%
Total Other Resources	<u>52,236.92</u>	<u>4,112,000.00</u>	<u>1.27%</u>
Previously Levied Taxes	4,458.66	5,000.00	89.17%
Property Taxes	416,235.10	357,666.00	116.38%
Transfer from Other Funds	0.00	200,000.00	0.0%
Total Income	<u>484,554.49</u>	<u>5,605,119.00</u>	<u>8.65%</u>
Gross Profit	484,554.49	5,605,119.00	8.65%
Expense			
Capital Outlay	0.00	4,050,000.00	0.0%
Material & Services	61,862.46	216,000.00	28.64%
Personal Services	137,763.55	330,000.00	41.75%
Transfers & Contingency	0.00	600,000.00	0.0%
Total Expense	<u>199,626.01</u>	<u>5,196,000.00</u>	<u>3.84%</u>
Net Ordinary Income	<u>284,928.48</u>	<u>409,119.00</u>	<u>69.64%</u>
Net Income	<u>284,928.48</u>	<u>409,119.00</u>	<u>69.64%</u>

PORT OF THE DALLES

Profit & Loss Budget vs. Actual-PORT DEVELOPMENT FUND

July through December 2022

	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	1,433,744.00	0.0%
Interest from Earnings	20,747.10	8,602.00	241.19%
Other Resources			
Grants	0.00	4,000,000.00	0.0%
Land Sales & Contract Interest			
V&G			
Interest	1,954.88		
Principal	2,604.19		
Total V&G	4,559.07		
Land Sales & Contract Interest - Other	0.00	1,505,000.00	0.0%
Total Land Sales & Contract Interest	4,559.07	1,505,000.00	0.3%
Loan Repayments			
CGCC			
Interest	3,684.80		
Principal	105,280.10		
CGCC - Other	0.00	539,310.00	0.0%
Total CGCC	108,964.90	539,310.00	20.21%
City of Dufur	0.00	39,310.00	0.0%
Total Loan Repayments	108,964.90	578,620.00	18.83%
Other Income	745.79	5,000,000.00	0.02%
Total Other Resources	114,269.76	11,083,620.00	1.03%
Transfer from Other Funds	0.00	500,000.00	0.0%
Total Income	135,016.86	13,025,966.00	1.04%
Gross Profit	135,016.86	13,025,966.00	1.04%
Expense			
Capital Outlay	0.00	8,500,000.00	0.0%
Material & Services	23,908.56	390,500.00	6.12%
Special Payments	0.00	3,000,000.00	0.0%
Transfers & Contingency	0.00	400,000.00	0.0%
Total Expense	23,908.56	12,290,500.00	0.2%
Net Ordinary Income	111,108.30	735,466.00	15.11%
Net Income	111,108.30	735,466.00	15.11%

PORT OF THE DALLES

Profit & Loss Budget vs. Actual-MARINA FUND

July through December 2022

	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Beginning Fund Balance	0.00	127,956.00	0.0%
Interest from Earnings	2,689.06	768.00	350.14%
Other Resources			
Fire Emergency	0.00	1,500,000.00	0.0%
Total Other Resources	0.00	1,500,000.00	0.0%
Total Income	2,689.06	1,628,724.00	0.17%
Gross Profit	2,689.06	1,628,724.00	0.17%
Expense			
Capital Outlay	0.00	300,000.00	0.0%
Debt Service	0.00	800,000.00	0.0%
Transfers & Contingency	0.00	473,986.00	0.0%
Total Expense	0.00	1,573,986.00	0.0%
Net Ordinary Income	2,689.06	54,738.00	4.91%
Net Income	2,689.06	54,738.00	4.91%

MEETING DATE	January 11, 2023
REPORTS ITEM J-1.)	Director's Report <u>Executive Director Klaas</u>
STAFF RECOMMENDATION	n/a

Highlights from 2022

- Wasco County Soil and Water Conservation District started restoration work on Chenoweth Creek utilizing a Department of Environmental Quality program that allows imposed fines to be used for projects in the community.
- The Strategic Investment Program tax abatement was negotiated and agreed upon for the next Google project.
- Several local businesses are looking to expand on Port property, keeping their businesses and jobs in the area.
- The Dalles Community Outreach Team traveled to Washington, D.C. after a few years of no travel due to COVID-19 restrictions.
- The Port and Wasco County worked together to get a better outcome from the update of the Columbia Gorge Scenic Area management plan update.
- The Port leased land to the City of The Dalles enabling the city to purchase pipe for the Dog River Pipeline Project in advance of the project, saving the City money.
- The Brownfields Coalition (City, Port, and Wasco County EDC) has been successful, and the \$600,000.00 Environmental Protection Agency (EPA) grant has been used allowing us to apply for a second round of funding.
- The Center for Rural Innovation (CORI) work led to the start of the Wasco Innovators Initiative and has brought together innovators, small businesses, and investors.
- The Port continued to support Dufur on their water and sewer projects, and their Dufur Vision update.
- Revamped QuickBooks to align categories with the budget.
- The Port's 1923 GMC Truck was refurbished and driven in several parades.
- Pikeminnow season was very busy at The Dalles Marina Launch Ramp and Transient Guest Moorage.
- The Dalles Marina and Launch Ramp were re-certified as an Oregon State Marine Board, Oregon Certified Clean Marina.
- A part-time Office Assistant was hired to aid with day-to-day tasks in the office.

Tree Cut on Port Property along Riverfront Trail

- The restitution hearing has been rescheduled for Wednesday, January 25, 2023. Scott Baker (Executive Director, Northern Wasco County Parks and Recreation District), Pat Dejean (Owner/Operator, Jordan Chelsa Landscaping) and Executive Director Klaas, were subpoenaed to appear.
- Background: On October 31, 2022, Anthony Morelli had a pre-trial meeting with Judge Stauffer and District Attorney Ellis. At that time, he plead guilty to Criminal Mischief 2nd Degree, which is a misdemeanor. Next steps are a restitution hearing which may be scheduled at the end of this month. The Port will need to have an expert opinion on the value of the damage and restoration. Scott Baker, Executive Director, NWC Parks and Recreation has offered to be an expert witness. Port Attorney Bill Dick may have additional comments in Executive Session.

The Dalles Marina

- Port Staff is working with Eaton Marine Supply on ordering two new power pedestals for the B dock that were destroyed by the fire on August 1, 2022.
- Port Staff and The Dalles Marina, LLC will be discussing boathouse rebuilding guidelines and requirements this month and will bring recommendations to the Commission at a future meeting.
- The Port of The Dalles and The Dalles Marina, LLC have coordinated snow removal in the parking lot.
- The Dalles Marina, LLC is talking to the Port about a process to close the marina during future extreme weather events. During the Christmas storm it was very challenging to keep the walkways cleared of snow and ice, which created a liability issue. There were also some water line issues that were difficult to address during the storm. Again, recommendations will be brought to the Commission for discussion.
- Overall, very quiet during the winter season.

Business Inquiries

- Other Leads
 - New: Technology/manufacturing
 - Ongoing: Manufacturing food and beverage business
 - Ongoing: Metal fabrication

Center for Rural Innovation: The Dalles Technology Center

- Next event is scheduled for February 22, 2023, at the Gorge Wine Library; speakers TBA.
- On January 10, 2023, we are meeting with Jim McCreight founder of the OR Technology Business Center and The Pitch Competition. The next step for the Wasco Innovation Initiative (WII) is to bring back pitch and funding events for emerging businesses. Meeting with Mr. McCreight is a first step to understanding how we might do that.

Brownfield Coalition Update

- No new information this month.
 - All funds have been allocated for this first grant cycle. The funds have been used for 35 unique projects involving 17 different properties, located mostly in the downtown core.

Other

- 2023 [SDAO Annual Conference](#) February 9-12, 2023, at [Sunriver Resort](#) All Commissioners have a hotel room booked and have been registered for the conference. [*Friday, January 13, 2023](#), is the cutoff date to change/cancel reserved hotel rooms; please advise Executive Assistant Toepke accordingly should you need to make a change/cancel.
- A dedicated internet connection was installed at the Port Office to handle the security cameras. There is now one line for security and one for office internet and phones; connection speeds are much better.
- We have been soliciting bids for lawn care and weed control. We will be changing vendors for both. Our new lawn care contract will be announced soon, and we will be using Wasco County Soil and Water Conservation District for weed control.
- The Port continues to clean up homeless camps on Port property. As previously mentioned, the costs are being tracked. Port Staff works with The Dalles City Police and Get'er Done on the cleanups.

PORT OF THE DALLES AGENDA ITEM

MEETING DATE	January 11, 2023
REPORTS ITEM J-2.)	Strategic Business Plan Update Report <u>Executive Director Klaas</u>
STAFF RECOMMENDATION	n/a

The Port has signed a contract with Points Consulting LLC for the Strategic Business Plan Update. Background work will begin this month, January, and Points Consulting will be putting together some material and homework for Commissioners to review. A work session will be scheduled on February 15, 2023, before the regular scheduled Port Commission Meeting. President Brian Points and his team will join the Port Commission to introduce themselves, explain the process and timeline, and then facilitate an initial discussion. As a reminder, this is a six-month process so there will be several other times that the Commission will engage with the consultant.

PORT OF THE DALLES AGENDA ITEM

MEETING DATE January 11, 2023

REPORTS ITEM M.) Upcoming Meetings/Events: 2023

STAFF RECOMMENDATION n/a

January

- **January 13, 2023: Cutoff date to cancel Sunriver Resort/SDAO 2023 Annual Conference**
- January 16, 2023: Port Office Closed, Martin Luther King Jr. Day

February

- February 4 – March 16, 2023: Candidate Filing (SEL 190)
- February 9-12, 2023: SDAO 2023 Annual Conference
- February 13, 2023: KIHR Radio, Executive Director Klaas
- February 15, 2023: Port Commission Meeting & Strategic Business Plan Update Work Session
- February 20, 2023: Port Office Closed, Presidents' Day

March

- March 10, 2023: KODL Radio, Executive Director Klaas
- March 13, 2023: KIHR Radio, Executive Director Klaas
- March 15, 2023: Port Commission Meeting

April

- April 10, 2023: KIHR Radio, Executive Director Klaas
- April 12, 2023: Port Commission Meeting
- April 14, 2023: KODL Radio, Executive Director Klaas
- April 19, 2023: Budget Committee Meeting Fiscal Year 2023/2024

May

- May 8, 2023: KIHR Radio, Executive Director Klaas
- May 10, 2023: Port Commission Meeting & Public Budget Hearing Fiscal Year 2023/2024
- May 16, 2023: Special District Election
- May 29, 2023: Port Office Closed, Memorial Day

June

- June 12, 2023: KIHR Radio, Executive Director Klaas
- June 14, 2023: Port Commission Meeting
- June 19, 2023: Port Office Closed, Juneteenth

July

- July 4, 2023: Port Office Closed, Independence Day
- July 10, 2023: KIHR Radio, Executive Director Klaas
- July 12, 2023: Port Commission Meeting, Dufur
- July 14, 2023: KODL Radio, Executive Director Klaas

August

- August 8, 2023: Port of The Dalles 90th Birthday!
- August 9, 2023: Port Commission Meeting
- August 14, 2023: KIHR Radio, Executive Director Klaas

September

- September 4, 2023: Port Office Closed, Labor Day
- September 11, 2023: KIHR Radio, Executive Director Klaas
- September 13, 2023: Port Commission Meeting
- September 15, 2023: KODL Radio, Executive Director Klaas

October

- October 9, 2023: KIHR Radio, Executive Director Klaas
- October 11, 2023: Port Commission Meeting
- October 13, 2023: KODL Radio, Executive Director Klaas

November

- November 8, 2023: Port Commission Meeting
- November 10, 2023: Port Office Closed, Veteran's Day
- November 13, 2023: KIHR Radio, Executive Director Klaas
- November 23-24, 2023: Port Office Closed, Thanksgiving (& Columbus/Indigenous Peoples' Day)

December

- December 11, 2023: KIHR Radio, Executive Director Klaas
- December 13, 2023: Port Commission Meeting & Christmas Dinner!
- December 15, 2023: KODL Radio, Executive Director Klaas
- December 25-26, 2023: Port Office Closed, Christmas!