

# NEWS

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FOR IMMEDIATE RELEASE  
Contact: Andrea Klaas

Date: August 10, 2016

## Port of The Dalles Commission to Hold Meeting

The Port of The Dalles will hold a Board of Commissioners Meeting Wednesday, October 10, 2016, at the Port Office at 3636 Klindt Dr. The meeting will begin at 7:00PM. The Commission will dine at the Hiway House before the meeting.

The meeting will address the main topics as follows (tentative agenda attached):

1. WM3 Presentation
2. Staff Updates

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PORT OF THE DALLES  
October 12, 2016 Meeting Agenda  
7:00PM – Port of The Dalles Office

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA CORRECTIONS or ADDITIONS

D. VISITOR BUSINESS (For items not already on the agenda)

E. PORT CALENDAR/EVENTS

F. ACTION ITEMS:

1. September 21, 2016 Regular Meeting Minutes
2. September, 2016 Financial Reports
3. Approval of Best Practices Survey
4. Acknowledge receipt of 2011-2015 Legislative Updates

G. STAFF REPORT

1. WM3 Presentation
2. Director's Report
3. Marketing Update
4. Marina Update
5. Reports of Committees
  - Urban Renewal – Coburn
  - Chamber of Commerce – Griffith
  - Wasco County EDC – Ursprung
  - Community Outreach Team – Weast/Klaas

H. EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

I. COMMISSION CALL

- a. President
- b. Other Commissioner business

UPCOMING MEETINGS / EVENTS / DATES:

November 9, 2016 - Port Commission Meeting, Port office, 7:00pm

# October 2016

September 2016

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October 2016

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November 2016

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30						

■ ALK work

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26 12:00 PM Drive SB Board Meeting	27 8:30 AM C. H. Business Education Meeting 7:00 PM ALK out	28 OPPA Annual Conference	29	30	1 9:00 AM Bob, Greg W, Greg W
2	3 9:00 AM Complete SDAO Best Practices 10:30 AM Mtg w/Matthew	4 11:00 AM ORAVI Summit 2016	5 10:00 AM Greg Budreau and AJ Kitt	6	7 10:00 AM IFA Board meeting	8
9 8:30 AM KIHR Radio	10 12:00 PM Financial Review	11 11:30 AM lunch with John Huffman & Duane Francis 5:00 PM Port Meeting	12 10:00 AM Energy Trust/William Gatchel	13 7:00 AM Chamber Econ. Dev	14	15
16 9:30 AM Harvest fest	17	18	19	20 10:00 AM KODL Coffee Break	21	22
23 OEDA Annual Conference	24	25	26	27 10:00 AM North Central Regional Solutions Advisory Committee Meeting 12:00 PM COT	28	29
30	31 10:00 AM SDAO Accommodation Committee					

3/43

# November 2016

October 2016

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November 2016

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December 2016

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■ ALK work

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3 ■ 10:00 AM SDAO Nominating Committee	4	5
6	7	8 ■ SDIS/SDAO Joint meeting	9 ■ 5:00 PM Port Meeting	10 ■ 12:00 PM GoToWebinar – Driving Without Gas: How Electric Vehicles are Transforming the Education and Workforce Landscape	11 ■ 7:00 AM Chamber Econ. Dev ■ 10:00 AM KODL Coffee Break	12
13 1/43 ■ 8:30 AM KIHR Radio	14	15	16	17	18	19
20	21	22	23	24 ■ 12:00 PM COT	25	26
27	28	29	30	1	2	3

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: G -1.) Meeting Minutes

Background:

- September 21, 2016 Regular Meeting Minutes

Staff Recommendation:

**Motion to approve September 21, 2016 Regular Meeting Minutes as presented**

Fiscal Impact: None

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**September 21, 2016**  
**Port of The Dalles**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Kristi Timmons, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Paul Titus, Kurt Conger

Pledge of Allegiance: Commissioner Weast

**AGENDA CORRECTIONS or ADDITIONS**

- o Move Executive Session to follow Reports of Committees

**PUBLIC COMMENT-VISITOR BUSINESS**

None at this time.

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the August and September 2016 calendars.

**ACTION ITEMS**

1. Commissioner Coburn asked that her name be included as present at the August meeting. August 10, 2016 Regular Meeting Minutes approved as amended.
2. The August 2016 Financials were approved as presented.
3. Motion to table the vote on Baker's boathouse request, M/MCourtney, no second. Discussion. Motion to amend the first motion to reconfigure C18 & C20 from two spaces to one space. M/M.Courtney, S/S.Coburn. Motion failed 1 yes, 2 no, 1 abstain. Motion to grant an exception to Mr. Danny Ordway and allow him to enter into two boathouse moorage agreements with the Port for adjoining boathouses located at C18 & C20. This exception if for Mr. Ordway only with the understanding that Mr. Ordway will be using both boathouses for his own personal use. M/K.Timons, S/S.Coburn. Motion approved 2 yes, 1 no, 1 abstain.

**STAFF REPORT**

1. *Director's Report* – Andrea Klaas provided full report in meeting packet. Irrigation in Columbia Gorge Industrial area has been problematic. Jerry is checking it three times a week to ensure the filters are clean. I am working with Crestline on the issues; Commissioner Coburn joined me on a tour of The Dalles Port area; Met with

Julie Krueger to talk about Port/City Partnerships and ways we can work together; The State of Oregon's Business Development office is using the Port of The Dalles as an example of how public/private partnerships can work, and the benefits of the Certified Industrial site program in recruiting businesses; Greg Weast, Dan Spatz & I spent this past week in DC meeting with our Federal representatives and various agencies promoting receipt of the final \$1.96 million owed to the Oregon Investment Board for economic development that was promised when the Scenic Area was created, expansion of the Urban Growth Boundary, forest issues and financial support for the completion of the bike/ped trail from Portland to The Dalles among other things. Upcoming Conferences: 10/4 Oregon Aviation Summit; 10/23-23 Oregon Economic Development Annual Conference; 11/16 13<sup>th</sup> Annual Oregon Economic Forum; 2/8-12 Special Districts Annual Conference in Portland, Oregon.

2. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Land Marketing – Developed marketing material for NORCOR building & land; work getting underway on permanent signage and entrance presence at the Columbia Gorge Industrial Center; working with commercial realtor to find a 10-15 acre site for a tech firm interested in locating in or near The Dalles. Other – met with interested parties regarding a potential food business incubator building/food hub in the community; working with Port area business and educators regarding how to connect businesses with education for enhanced career technical training; updating the Community Outreach Team book for DC trip; attended Community Economic Development Strategy meeting in Cascade Locks.
3. *Marina Update:* Kathy Norton provided report in meeting packet. Meeting with Bill to discuss Marina Management contract; did marina walk-through with The Dalles Marina LLC; new water system ready to go. When boathouse owners have their check valves installed Jerry will connect them to the system. Current sea lion's personality has changed as he is becoming more comfortable being around people.
4. *Reports of Committees:*
  - a) Urban Renewal – Commissioner Weast: Next meeting in October. Commission Coburn will be the new representative from the Port.
  - b) Chamber of Commerce: Commissioner Griffith: No August meeting. Annual bbq will be tomorrow.
  - c) Wasco EDC – Kathy Ursprung: Dufur restroom replacement grant application was approved by Oregon State Parks. Working on Dufur water issues and strategic planning.
  - d) COT – Greg Weast/Andrea Klaas: Met with legislators from both sides of the river, made some good contact.

7:30 PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:50PM – Back to Regular Session

**DECISIONS FROM EXECUTIVE SESSION**

None

**\*\* ADDITION TO THE AGENDA:** The Commission directed the Executive Director to proceed with the Concessionaire Contract with The Dalles Marina LLC to operate the Marina.

**COMMISSION CALL**

1. President G. Weast: Thanked the Board for input on all the issues before the Commission.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:50PM.**

**PORT OF THE DALLES:**

**ATTEST:**

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Greg Weast, President  
Board of Commissioners

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David A. Griffith, Secretary  
Board of Commissioners

DATE APPROVED:  
Prepared by: K.Norton



4:01 PM  
 10/07/16  
 Cash Basis

## Port of The Dalles Balance Sheet by Class As of September 30, 2016

	General F...	Marina F...	Port Develo...	Un...	TOTAL
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
<b>CD</b>					
CD#1-8599	0.00	0.00	200,170.31	0.00	200,170.31
CD#2-8639	0.00	0.00	500,139.35	0.00	500,139.35
CD#3-1850	0.00	0.00	500,147.55	0.00	500,147.55
CD#4-1854	0.00	0.00	1,000,546.99	0.00	1,000,546.99
CD#5-1858	0.00	0.00	2,000,000.00	0.00	2,000,000.00
<b>Total CD</b>	<b>0.00</b>	<b>0.00</b>	<b>4,201,004.20</b>	<b>0.00</b>	<b>4,201,004.20</b>
<b>Cash-County Treasurer</b>	-1,856.21	0.00	0.00	0.00	-1,856.21
<b>CSB Checking</b>					
General Checking	33,263.54	0.00	0.00	0.00	33,263.54
Marina Checking	0.00	26,390.96	0.00	0.00	26,390.96
Port Develop. Checking	0.00	0.00	24,740.23	0.00	24,740.23
<b>Total CSB Checking</b>	<b>33,263.54</b>	<b>26,390.96</b>	<b>24,740.23</b>	<b>0.00</b>	<b>84,394.73</b>
<b>LGIP</b>					
Marina Services	0.00	105,597.59	0.00	0.00	105,597.59
Port Develop	0.00	0.00	1,083,322.85	0.00	1,083,322.85
General	443,497.61	0.00	0.00	0.00	443,497.61
<b>Total LGIP</b>	<b>443,497.61</b>	<b>105,597.59</b>	<b>1,083,322.85</b>	<b>0.00</b>	<b>1,632,418.05</b>
<b>Petty Cash</b>	74.51	28.54	46.95	0.00	150.00
<b>Total Checking/Savings</b>	<b>474,979.45</b>	<b>132,017.09</b>	<b>5,309,114.23</b>	<b>0.00</b>	<b>5,916,110.77</b>
<b>Accounts Receivable</b>					
<b>Accounts Receivable</b>					
General	3,388.17	0.00	0.00	0.00	3,388.17
Marina	0.00	-262.78	0.00	0.00	-262.78
Port Development.	0.00	0.00	-1.15	0.00	-1.15
<b>Total Accounts Receivable</b>	<b>3,388.17</b>	<b>-262.78</b>	<b>-1.15</b>	<b>0.00</b>	<b>3,124.24</b>
<b>Total Accounts Receivable</b>	<b>3,388.17</b>	<b>-262.78</b>	<b>-1.15</b>	<b>0.00</b>	<b>3,124.24</b>
<b>Total Current Assets</b>	<b>478,367.62</b>	<b>131,754.31</b>	<b>5,309,113.08</b>	<b>0.00</b>	<b>5,919,235.01</b>
<b>Other Assets</b>					
<b>Contract Receivable</b>					
CCC#5CPD	0.00	0.00	24,908.11	0.00	24,908.11
Tum-A-Lum	0.00	0.00	115,024.36	0.00	115,024.36
WICI-BLDG	0.00	0.00	51,169.77	0.00	51,169.77
WICI-LAND	0.00	0.00	31,490.19	0.00	31,490.19
<b>Total Contract Receivable</b>	<b>0.00</b>	<b>0.00</b>	<b>222,592.43</b>	<b>0.00</b>	<b>222,592.43</b>
<b>Total Other Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>222,592.43</b>	<b>0.00</b>	<b>222,592.43</b>
<b>TOTAL ASSETS</b>	<b>478,367.62</b>	<b>131,754.31</b>	<b>5,531,705.51</b>	<b>0.00</b>	<b>6,141,827.44</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Other Current Liabilities</b>					
<b>Payroll Liabilities</b>					
P/R Taxes Payable- Pers	413.33	0.00	0.00	0.00	413.33
Payroll Liabilities - Other	-22.64	0.00	0.00	0.00	-22.64
<b>Total Payroll Liabilities</b>	<b>390.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>390.69</b>
<b>Total Other Current Liabilities</b>	<b>390.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>390.69</b>
<b>Total Current Liabilities</b>	<b>390.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>390.69</b>
<b>Total Liabilities</b>	<b>390.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>390.69</b>
<b>Equity</b>					

4:01 PM  
 10/07/16  
 Cash Basis

**Port of The Dalles  
 Balance Sheet by Class  
 As of September 30, 2016**

	<u>General F...</u>	<u>Marina F...</u>	<u>Port Develo...</u>	<u>Un...</u>	<u>TOTAL</u>
Prior Period Adjustment	-153,372.59	-12,831.28	1,223,002.08	0.00	1,056,798.21
Fund Balance					
Unrestricted	646,547.76	-0.14	4,556,339.12	0.00	5,202,886.74
Fund Balance - Other	2,046.82	0.00	0.00	0.00	2,046.82
<b>Total Fund Balance</b>	<b>648,594.58</b>	<b>-0.14</b>	<b>4,556,339.12</b>	<b>0.00</b>	<b>5,204,933.56</b>
Opening Bal Equity	-548,947.89	-103,359.06	-5,462,572.99	0.00	-6,114,879.94
Unrestricted Net Assets	68,738.52	117,106.84	-40,160.96	0.00	145,684.40
Net Income	462,964.31	130,837.93	5,255,098.24	0.00	5,848,900.48
<b>Total Equity</b>	<b>477,976.93</b>	<b>131,754.29</b>	<b>5,531,705.49</b>	<b>0.00</b>	<b>6,141,436.71</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>478,367.62</b>	<b>131,754.29</b>	<b>5,531,705.49</b>	<b>0.00</b>	<b>6,141,827.40</b>
<b>UNBALANCED CLASSES</b>	<b>0.00</b>	<b>0.02</b>	<b>0.02</b>	<b>0.00</b>	<b>-0.04</b>

**Port of The Dalles**  
**Monthly Activity Report by Fund**  
**September 2016**

	General ...	Marina F...	Port Dev...	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Transient Moorage</b>				
Guests	324.00	0.00	0.00	324.00
<b>Total Transient Moorage</b>	324.00	0.00	0.00	324.00
Interest From Earnings	553.80	82.56	882.26	1,518.62
Prior Yr Property Tax	2,413.86	0.00	0.00	2,413.86
Misc. Income	1,687.00	0.00	0.00	1,687.00
lease-land/Facility	1,495.00	0.00	0.00	1,495.00
<b>Marina</b>				
<b>Revenue</b>				
<b>Boathouse</b>				
Water	0.00	374.50	0.00	374.50
BH Sewer	0.00	311.76	0.00	311.76
Lates Fees	0.00	188.74	0.00	188.74
Moorage Fees	0.00	3,251.20	0.00	3,251.20
<b>Total Boathouse</b>	0.00	4,126.20	0.00	4,126.20
<b>Open Moorage</b>				
Water	0.00	45.58	0.00	45.58
Annual Moorage Fee	0.00	2,054.11	0.00	2,054.11
Electric	0.00	50.02	0.00	50.02
<b>Total Open Moorage</b>	0.00	2,149.71	0.00	2,149.71
<b>Total Revenue</b>	0.00	6,275.91	0.00	6,275.91
<b>Total Marina</b>	0.00	6,275.91	0.00	6,275.91
<b>Total Income</b>	6,473.66	6,358.47	882.26	13,714.39
<b>Gross Profit</b>	6,473.66	6,358.47	882.26	13,714.39
<b>Expense</b>				
Landscape Services	0.00	51.74	0.00	51.74
<b>PERSONAL SERVICES-</b>				
<b>Payroll Expenses</b>				
<b>Wages</b>				
Marketing/Communications	0.00	0.00	3,916.66	3,916.66
Salary- Exec. Director	4,166.67	378.79	3,787.88	8,333.34
Maintenance Supervisor	1,703.27	921.73	0.00	2,625.00
Admin/Marina Specialist	1,824.00	1,520.00	0.00	3,344.00
<b>Total Wages</b>	7,693.94	2,820.52	7,704.54	18,219.00
FICA-EMPLOYER	588.58	215.75	589.40	1,393.73
PERS EMPLOYER	222.77	0.00	0.00	222.77
WRKRS COMP EMPLOYER	5.29	3.10	6.13	14.52
Payroll Expenses - Other	0.00	0.00	0.00	0.00
<b>Total Payroll Expenses</b>	8,510.58	3,039.37	8,300.07	19,850.02
Health Insurance	1,500.00	407.25	2,274.08	4,181.33
<b>Total PERSONAL SERVICES-</b>	10,010.58	3,446.62	10,574.15	24,031.35
<b>MATERIAL AND SERVICES-</b>				
<b>Transient Moorage Expense</b>				
Transient Moorage Utilities	17.76	0.00	0.00	17.76
<b>Total Transient Moorage Expense</b>	17.76	0.00	0.00	17.76
Contracted Service	700.00	0.00	0.00	700.00
Develop and Comm	0.00	0.00	218.25	218.25
Dues, Fees and Subscriptions	1,770.39	0.00	0.00	1,770.39
Engineering	145.00	0.00	0.00	145.00
Legal	230.00	2,235.00	1,246.50	3,711.50
<b>Maintenance and Repair</b>				
Weed Control/landscaping	251.74	0.00	0.00	251.74
Office	2,646.44	0.00	0.00	2,646.44

4:01 PM  
 10/07/16  
 Cash Basis

**Port of The Dalles**  
**Monthly Activity Report by Fund**  
**September 2016**

	<u>General ...</u>	<u>Marina F...</u>	<u>Port Dev...</u>	<u>TOTAL</u>
Vehicle Expense				
Gas	117.77	117.77	0.00	235.54
<b>Total Vehicle Expense</b>	<u>117.77</u>	<u>117.77</u>	<u>0.00</u>	<u>235.54</u>
Marina				
Supplies/Maintenance	0.00	682.91	0.00	682.91
<b>Total Marina</b>	<u>0.00</u>	<u>682.91</u>	<u>0.00</u>	<u>682.91</u>
<b>Total Marina</b>	<u>0.00</u>	<u>682.91</u>	<u>0.00</u>	<u>682.91</u>
<b>Total Maintenance and Repair</b>	<u>3,015.95</u>	<u>800.68</u>	<u>0.00</u>	<u>3,816.63</u>
Launch Ramp				
Launch Ramp Water	125.27	0.00	0.00	125.27
Launch Ramp Electric	41.51	0.00	0.00	41.51
<b>Total Launch Ramp</b>	<u>166.78</u>	<u>0.00</u>	<u>0.00</u>	<u>166.78</u>
Office Supplies	2,535.97	0.00	0.00	2,535.97
Utilities				
Marina				
Electric Marina				
Lights	0.00	106.75	0.00	106.75
Open Moorage	0.00	84.54	0.00	84.54
Sewer Pump	0.00	35.95	0.00	35.95
<b>Total Electric Marina</b>	<u>0.00</u>	<u>227.24</u>	<u>0.00</u>	<u>227.24</u>
Garbage Marina	0.00	497.40	0.00	497.40
Sewer Marina	0.00	833.76	0.00	833.76
Water Marina	0.00	780.53	0.00	780.53
<b>Total Marina</b>	<u>0.00</u>	<u>2,338.93</u>	<u>0.00</u>	<u>2,338.93</u>
Industrial				
Industrial Water	89.12	0.00	52.97	142.09
<b>Total Industrial</b>	<u>89.12</u>	<u>0.00</u>	<u>52.97</u>	<u>142.09</u>
Office				
Water Office				
Shop	276.07	0.00	0.00	276.07
<b>Total Water Office</b>	<u>276.07</u>	<u>0.00</u>	<u>0.00</u>	<u>276.07</u>
Office Electric	148.08	0.00	0.00	148.08
Garbage Office	75.92	0.00	0.00	75.92
Telephone	521.05	0.00	17.50	538.55
<b>Total Office</b>	<u>1,021.12</u>	<u>0.00</u>	<u>17.50</u>	<u>1,038.62</u>
<b>Total Utilities</b>	<u>1,110.24</u>	<u>2,338.93</u>	<u>70.47</u>	<u>3,519.64</u>
Marketing Expenses				
Media/Promo	0.00	0.00	78.64	78.64
Travel	0.00	0.00	2,592.93	2,592.93
<b>Total Marketing Expenses</b>	<u>0.00</u>	<u>0.00</u>	<u>2,671.57</u>	<u>2,671.57</u>
<b>Total MATERIAL AND SERVICES-</b>	<u>9,692.09</u>	<u>5,374.61</u>	<u>4,206.79</u>	<u>19,273.49</u>
<b>CAPITAL OUTLAYS-</b>				
Land Acquisition/Development	0.00	0.00	200.00	200.00

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 Cash Basis

## Port of The Dalles Monthly Activity Report by Fund September 2016

	<u>General ...</u>	<u>Marina F...</u>	<u>Port Dev...</u>	<u>TOTAL</u>
Marina Expense				
Water System Improvement	2,667.36	0.00	0.00	2,667.36
Total Marina Expense	<u>2,667.36</u>	<u>0.00</u>	<u>0.00</u>	<u>2,667.36</u>
Total CAPITAL OUTLAYS-	2,667.36	0.00	200.00	2,867.36
Total Expense	<u>22,370.03</u>	<u>8,872.97</u>	<u>14,980.94</u>	<u>46,223.94</u>
Net Ordinary Income	<u>-15,896.37</u>	<u>-2,514.50</u>	<u>-14,098.68</u>	<u>-32,509.55</u>
Net Income	<u><u>-15,896.37</u></u>	<u><u>-2,514.50</u></u>	<u><u>-14,098.68</u></u>	<u><u>-32,509.55</u></u>

**Port of The Dalles-GENERAL**  
**Profit & Loss Budget vs. Actual-SUMMARY**  
 July through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>% of Bu...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Begining Fund Balance	548,947.89	521,654.00	105.2%
Transient Moorage	754.00	2,000.00	37.7%
Map Grant	0.00	9,800.00	0.0%
Interest From Earnings	1,879.25	2,608.00	72.1%
Prior Yr Property Tax	4,964.31	12,000.00	41.4%
Interest From Contracts	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	1,972.85	100.00	1,972.9%
lease-land/Facility	12,326.00	30,064.00	41.0%
SDAO Grant	0.00	5,000.00	0.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	1,116.42	285,632.00	0.4%
<b>Total Income</b>	<u>571,960.72</u>	<u>980,977.00</u>	<u>58.3%</u>
<b>Gross Profit</b>	571,960.72	980,977.00	58.3%
<b>Expense</b>			
PERSONAL SERVICES-	38,340.93	123,601.00	31.0%
MATERIAL AND SERVICES-	21,726.10	160,000.00	13.6%
CAPITAL OUTLAYS-	48,929.38	162,000.00	30.2%
<b>Total Expense</b>	<u>108,996.41</u>	<u>445,601.00</u>	<u>24.5%</u>
<b>Net Ordinary Income</b>	462,964.31	535,376.00	86.5%
<b>Other Income/Expense</b>			
<b>Other Income</b>			
transfer from other funds	0.00	0.00	0.0%
<b>Total Other Income</b>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Other Expense</b>			
Transfer to Other Funds	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>200,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>-200,000.00</u>	<u>0.0%</u>
<b>Net Income</b>	<u><u>462,964.31</u></u>	<u><u>335,376.00</u></u>	<u><u>138.0%</u></u>

**Port of The Dalles-GENERAL**  
**Profit & Loss Budget vs. Actual-DETAIL**  
 July through September 2016

	<u>Jul - Sep ...</u>	<u>Budget</u>	<u>% of Bu...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	548,947.89	521,654.00	105.2%
<b>Transient Moorage</b>			
Guests	754.00	2,000.00	37.7%
<b>Total Transient Moorage</b>	754.00	2,000.00	37.7%
<b>Map Grant</b>			
Launch Ramp	0.00	9,800.00	0.0%
<b>Total Map Grant</b>	0.00	9,800.00	0.0%
Interest From Earnings	1,879.25	2,608.00	72.1%
Prior Yr Property Tax	4,964.31	12,000.00	41.4%
<b>Interest From Contracts</b>			
Marina Loan	0.00	1,889.00	0.0%
<b>Total Interest From Contracts</b>	0.00	1,889.00	0.0%
Flex/Tenant Bldg Const-Ln/Grant	0.00	100,000.00	0.0%
Misc. Income	1,972.85	100.00	1,972.9%
<b>lease-land/Facility</b>	12,326.00	30,064.00	41.0%
SDAO Grant	0.00	5,000.00	0.0%
Airport Well	0.00	497.00	0.0%
Marina Loan	0.00	9,733.00	0.0%
Property Tax	1,116.42	285,632.00	0.4%
<b>Total Income</b>	571,960.72	980,977.00	58.3%
<b>Gross Profit</b>	571,960.72	980,977.00	58.3%
<b>Expense</b>			
<b>PERSONAL SERVICES-</b>			
<b>Payroll Expenses</b>			
<b>Wages</b>			
Marketing/Communications	0.00	5,100.00	0.0%
Salary- Exec. Director	18,750.02	42,000.00	44.6%
Maintenance Supervisor	4,716.56	17,000.00	27.7%
Admin/Marina Specialist	5,320.00	22,000.00	24.2%
<b>Total Wages</b>	28,786.58	86,100.00	33.4%
FICA-EMPLOYER	2,202.14	13,000.00	16.9%
PERS EMPLOYER	1,009.83	4,000.00	25.2%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	1,913.78	2,500.00	76.6%
Payroll Expenses - Other	0.00		
<b>Total Payroll Expenses</b>	33,912.33	105,601.00	32.1%
Health Insurance	4,428.60	18,000.00	24.6%
<b>Total PERSONAL SERVICES-</b>	38,340.93	123,601.00	31.0%
<b>MATERIAL AND SERVICES-</b>			
<b>Transient Moorage Expense</b>			
Transient Moorage Utilities	54.12	1,000.00	5.4%
<b>Total Transient Moorage Expense</b>	54.12	1,000.00	5.4%
Contracted Service	2,112.50	23,000.00	9.2%
Account and Audit	0.00	20,000.00	0.0%
Develop and Comm	503.13	10,000.00	5.0%
Dues, Fees and Subscriptions	3,888.92	10,000.00	38.9%
Engineering	217.50		
Insurance-Liability	0.00	15,000.00	0.0%
Legal	855.00	5,000.00	17.1%
<b>Maintenance and Repair</b>			
Weed Control/landscaping	2,693.70	12,000.00	22.4%
Shop	364.72	4,100.00	8.9%
Office	3,006.50	6,400.00	47.0%
<b>Vehicle Expense</b>			
Repair	64.96	1,000.00	6.5%

**Port of The Dalles-GENERAL**  
**Profit & Loss Budget vs. Actual-DETAIL**  
 July through September 2016

	Jul - Sep ...	Budget	% of Bu...
Gas	333.25	1,500.00	22.2%
Total Vehicle Expense	398.21	2,500.00	15.9%
Maintenance and Repair - Other	0.00	0.00	0.0%
Total Maintenance and Repair	6,463.13	25,000.00	25.9%
Launch Ramp			
Supplies	318.43	300.00	106.1%
Cleaning Service Launch Ramp	0.00	8,400.00	0.0%
Launch Ramp Water	446.38	1,800.00	24.8%
Launch Ramp Garbage	40.00		
Launch Ramp Electric	125.96	1,500.00	8.4%
Launch Ramp - Other	0.00	0.00	0.0%
Total Launch Ramp	930.77	12,000.00	7.8%
Office Supplies	3,416.37	5,000.00	68.3%
Office Equipment	0.00	3,000.00	0.0%
Staff Development/Enhance	0.00	5,000.00	0.0%
Travel Expense	12.00	10,000.00	0.1%
Utilities			
Industrial			
Industrial Water	272.31	4,000.00	6.8%
Total Industrial	272.31	4,000.00	6.8%
Office			
Water Office			
Shop	820.52		
Water Office - Other	0.00	3,000.00	0.0%
Total Water Office	820.52	3,000.00	27.4%
Office Electric	424.43	1,900.00	22.3%
Garbage Office	227.53	900.00	25.3%
Telephone	1,527.87	6,200.00	24.6%
Office - Other	0.00	0.00	0.0%
Total Office	3,000.35	12,000.00	25.0%
Total Utilities	3,272.66	16,000.00	20.5%
Total MATERIAL AND SERVICES-	21,726.10	160,000.00	13.6%
CAPITAL OUTLAYS-			
Land Acquisition/Development	0.00	100,000.00	0.0%
Marina Expense			
Water System Improvement	48,929.38	50,000.00	97.9%
Total Marina Expense	48,929.38	50,000.00	97.9%
Building Improvements	0.00	12,000.00	0.0%
Total CAPITAL OUTLAYS-	48,929.38	162,000.00	30.2%
Total Expense	108,996.41	445,601.00	24.5%
Net Ordinary Income	462,964.31	535,376.00	86.5%
Other Income/Expense			
Other Income			
transfer from other funds			
General Fund	0.00	0.00	0.0%
Total transfer from other funds	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.0%
Other Expense			
Transfer to Other Funds	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
Total Other Expense	0.00	200,000.00	0.0%



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Port of The Dalles-GENERAL  
Profit & Loss Budget vs. Actual-DETAIL  
July through September 2016

	<u>Jul - Sep ...</u>	<u>Budget</u>	<u>% of Bu...</u>
Net Other Income	0.00	-200,000.00	0.0%
Net Income	<u>462,964.31</u>	<u>335,376.00</u>	<u>138.0%</u>

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 Cash Basis

**Port of The Dalles-PDF**  
**Profit & Loss Budget vs. Actual-SUMMARY**  
 July through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>% of ...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	3,378.62	27,699.00	12.2%
Interest From Contracts	1,318.68	11,046.00	11.9%
Loan	0.00	112,500.00	0.0%
matching grants	0.00	250,000.00	0.0%
Airport Well	0.00	0.00	0.0%
Land Sales	15,165.69	800,000.00	1.9%
Principal from Contract Sales	0.00	32,848.00	0.0%
<b>Total Income</b>	<u>5,482,435.98</u>	<u>6,773,862.00</u>	<u>80.9%</u>
<b>Gross Profit</b>	5,482,435.98	6,773,862.00	80.9%
<b>Expense</b>			
PERSONAL SERVICES-	25,809.27	133,709.00	19.3%
MATERIAL AND SERVICES-	10,788.62	184,200.00	5.9%
CAPITAL OUTLAYS-	190,739.85	5,360,000.00	3.6%
<b>Total Expense</b>	<u>227,337.74</u>	<u>5,677,909.00</u>	<u>4.0%</u>
<b>Net Ordinary Income</b>	5,255,098.24	1,095,953.00	479.5%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Other Debt Service	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>200,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	-200,000.00	0.0%
<b>Net Income</b>	<u><u>5,255,098.24</u></u>	<u><u>895,953.00</u></u>	<u><u>586.5%</u></u>

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Cash Basis

**Port of The Dalles-PDF**  
**Profit & Loss Budget vs. Actual-DETAIL**  
**July through September 2016**

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>% of ...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	5,462,572.99	5,539,769.00	98.6%
Interest From Earnings	3,378.62	27,699.00	12.2%
Interest From Contracts			
CCC#5-CPDLLC	68.71	480.42	14.3%
Tum-A-Lum	1,249.97	4,097.97	30.5%
Interest From Contracts - Other	0.00	6,467.61	0.0%
<b>Total Interest From Contracts</b>	<u>1,318.68</u>	<u>11,046.00</u>	<u>11.9%</u>
Loan	0.00	112,500.00	0.0%
matching grants	0.00	250,000.00	0.0%
Airport Well	0.00	0.00	0.0%
<b>Land Sales</b>			
CCC#4-CPDLLC	0.00	0.00	0.0%
CCC#5-CPDLLC	13,744.67	0.00	100.0%
Tum-A-Lum	1,421.02	0.00	100.0%
Land Sales - Other	0.00	800,000.00	0.0%
<b>Total Land Sales</b>	<u>15,165.69</u>	<u>800,000.00</u>	<u>1.9%</u>
Principal from Contract Sales	0.00	32,848.00	0.0%
<b>Total Income</b>	<u>5,482,435.98</u>	<u>6,773,862.00</u>	<u>80.9%</u>
<b>Gross Profit</b>	5,482,435.98	6,773,862.00	80.9%
<b>Expense</b>			
<b>PERSONAL SERVICES-</b>			
<b>Payroll Expenses</b>			
<b>Wages</b>			
Marketing/Communications	11,749.98	45,900.00	25.6%
Salary- Exec. Director	5,871.21	42,000.00	14.0%
Maintenance Supervisor	0.00	5,000.00	0.0%
Admin/Marina Specialist	0.00	7,000.00	0.0%
<b>Total Wages</b>	<u>17,621.19</u>	<u>99,900.00</u>	<u>17.6%</u>
FICA-EMPLOYER	1,348.02	6,000.00	22.5%
PERS EMPLOYER	0.00	400.00	0.0%
WRKRS COMP EMPLOYER	17.82	120.00	14.9%
Payroll Expenses - Other	0.00		
<b>Total Payroll Expenses</b>	<u>18,987.03</u>	<u>106,420.00</u>	<u>17.8%</u>
Health Insurance	6,822.24	27,289.00	25.0%
<b>Total PERSONAL SERVICES-</b>	<u>25,809.27</u>	<u>133,709.00</u>	<u>19.3%</u>
<b>MATERIAL AND SERVICES-</b>			
<b>Land Sales</b>			
Land Sales Closing Cost	0.00	14,000.00	0.0%
Land Sale Commissions	0.00	35,000.00	0.0%
<b>Total Land Sales</b>	<u>0.00</u>	<u>49,000.00</u>	<u>0.0%</u>
Contracted Service	0.00	25,000.00	0.0%
Develop and Comm	308.25	2,000.00	15.4%
Legal	2,461.50	20,000.00	12.3%
<b>Maintenance and Repair</b>			
Weed Control/landscaping	1,500.00		
<b>Total Maintenance and Repair</b>	<u>1,500.00</u>		
Office Supplies	0.00	2,000.00	0.0%
<b>Utilities</b>			
Industrial			
Industrial Water	155.40		
<b>Total Industrial</b>	<u>155.40</u>		
Office			
Telephone	52.50	1,200.00	4.4%

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 Cash Basis

**Port of The Dalles-PDF  
 Profit & Loss Budget vs. Actual-DETAIL  
 July through September 2016**

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>% of ...</u>
Total Office	52.50	1,200.00	4.4%
Total Utilities	207.90	1,200.00	17.3%
<b>Marketing Expenses</b>			
Grant	0.00	10,000.00	0.0%
Media/Promo	1,947.04	55,000.00	3.5%
Travel	4,363.93	20,000.00	21.8%
<b>Total Marketing Expenses</b>	<u>6,310.97</u>	<u>85,000.00</u>	<u>7.4%</u>
<b>Total MATERIAL AND SERVICES-</b>	10,788.62	184,200.00	5.9%
<b>CAPITAL OUTLAYS-</b>			
Engineering/Consultants	0.00	100,000.00	0.0%
Land Acquisition/Development	190,739.85	5,000,000.00	3.8%
PDF- Facility Improvements	0.00	10,000.00	0.0%
Partnership Projects	0.00	250,000.00	0.0%
<b>Total CAPITAL OUTLAYS-</b>	<u>190,739.85</u>	<u>5,360,000.00</u>	<u>3.6%</u>
<b>Total Expense</b>	<u>227,337.74</u>	<u>5,677,909.00</u>	<u>4.0%</u>
<b>Net Ordinary Income</b>	5,255,098.24	1,095,953.00	479.5%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Other Debt Service	0.00	150,000.00	0.0%
General Operating Contingency	0.00	50,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>200,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>-200,000.00</u>	<u>0.0%</u>
<b>Net Income</b>	<u><u>5,255,098.24</u></u>	<u><u>895,953.00</u></u>	<u><u>586.5%</u></u>

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 Cash Basis

**Port of The Dalles-MARINA**  
**Profit & Loss Budget vs. Actual-SUMMARY**  
 July through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	220.67	250.00	88.3%
Misc. Income	0.00	300.00	0.0%
Marina	49,412.68	62,209.00	79.4%
<b>Total Income</b>	<u>152,992.41</u>	<u>195,689.00</u>	<u>78.2%</u>
<b>Gross Profit</b>	152,992.41	195,689.00	78.2%
<b>Expense</b>			
Landscape Services	51.74		
PERSONAL SERVICES-	10,301.70	57,578.00	17.9%
MATERIAL AND SERVICES-	11,801.04	37,700.00	31.3%
CAPITAL OUTLAYS-	0.00	25,001.00	0.0%
<b>Total Expense</b>	<u>22,154.48</u>	<u>120,279.00</u>	<u>18.4%</u>
<b>Net Ordinary Income</b>	130,837.93	75,410.00	173.5%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Other Debt Service	0.00	11,622.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>26,622.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	-26,622.00	0.0%
<b>Net Income</b>	<u><u>130,837.93</u></u>	<u><u>48,788.00</u></u>	<u><u>268.2%</u></u>

**Port of The Dalles-MARINA  
 Profit & Loss Budget vs. Actual-DETAIL  
 July through September 2016**

	<u>Jul - Sep ...</u>	<u>Budget</u>	<u>% of B...</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Beginning Fund Balance	103,359.06	132,930.00	77.8%
Interest From Earnings	220.67	250.00	88.3%
Misc. Income	0.00	300.00	0.0%
<b>Marina</b>			
<b>Revenue</b>			
<b>Boathouse</b>			
Water	1,841.15	2,250.00	81.8%
BH Sewer	2,587.60	5,000.00	51.8%
Lates Fees	203.90		
Moorage Fees	34,602.44	38,218.00	90.5%
<b>Total Boathouse</b>	<u>39,235.09</u>	<u>45,468.00</u>	<u>86.3%</u>
<b>Open Moorage</b>			
Water	195.58	100.00	195.6%
Annual Moorage Fee	9,433.81	16,141.00	58.4%
Electric	230.02	500.00	46.0%
<b>Total Open Moorage</b>	<u>9,859.41</u>	<u>16,741.00</u>	<u>58.9%</u>
Revenue - Other	0.00	0.00	0.0%
<b>Total Revenue</b>	<u>49,094.50</u>	<u>62,209.00</u>	<u>78.9%</u>
<b>Special Projects Assessment</b>			
Water System	318.18		
<b>Total Special Projects Assessment</b>	<u>318.18</u>		
<b>Total Marina</b>	<u>49,412.68</u>	<u>62,209.00</u>	<u>79.4%</u>
<b>Total Income</b>	<u>152,992.41</u>	<u>195,689.00</u>	<u>78.2%</u>
<b>Gross Profit</b>	152,992.41	195,689.00	78.2%
<b>Expense</b>			
Landscape Services	51.74		
<b>PERSONAL SERVICES-</b>			
<b>Payroll Expenses</b>			
<b>Wages</b>			
Assistant Spec. Projects	175.50		
Salary- Exec. Director	378.79	16,000.00	2.4%
Maintenance Supervisor	3,158.44	11,000.00	28.7%
Admin/Marina Specialist	4,712.00	14,000.00	33.7%
<b>Total Wages</b>	<u>8,424.73</u>	<u>41,000.00</u>	<u>20.5%</u>
FICA-EMPLOYER	644.50	3,132.00	20.6%
PERS EMPLOYER	0.00	2,000.00	0.0%
Unemployment Payments	0.00	1.00	0.0%
WRKRS COMP EMPLOYER	9.67	60.00	16.1%
Payroll Expenses - Other	1.05		
<b>Total Payroll Expenses</b>	<u>9,079.95</u>	<u>46,193.00</u>	<u>19.7%</u>
Health Insurance	1,221.75	11,385.00	10.7%
<b>Total PERSONAL SERVICES-</b>	<u>10,301.70</u>	<u>57,578.00</u>	<u>17.9%</u>
<b>MATERIAL AND SERVICES-</b>			
Contracted Service	0.00	1,800.00	0.0%
Account and Audit	0.00	300.00	0.0%
Bad Debt Expense	0.00	500.00	0.0%
Develop and Comm	0.00	300.00	0.0%
Dues, Fees and Subscriptions	0.00	350.00	0.0%
Insurance-Liability	0.00	3,000.00	0.0%
Legal	3,921.45	6,000.00	65.4%
<b>Maintenance and Repair</b>			
Vehicle Expense			
Gas	333.26	500.00	66.7%

3:57 PM  
 10/07/16  
 Cash Basis

**Port of The Dalles-MARINA**  
**Profit & Loss Budget vs. Actual-DETAIL**  
 July through September 2016

	<u>Jul - Sep ...</u>	<u>Budget</u>	<u>% of B...</u>
Total Vehicle Expense	333.26	500.00	66.7%
Marina			
Marina			
Supplies/Maintenance	855.27	4,500.00	19.0%
Total Marina	855.27	4,500.00	19.0%
Total Marina	855.27	4,500.00	19.0%
Maintenance and Repair - Other	6.00	5,000.00	0.1%
Total Maintenance and Repair	1,194.53	10,000.00	11.9%
Office Supplies	0.00	250.00	0.0%
Travel Expense	0.00	200.00	0.0%
Utilities			
Marina			
Electric Marina			
Lights	320.25	1,250.00	25.6%
Open Moorage	202.52	1,700.00	11.9%
Sewer Pump	103.55	600.00	17.3%
Total Electric Marina	626.32	3,550.00	17.6%
Garbage Marina	1,333.16	3,600.00	37.0%
Sewer Marina	2,501.28	5,850.00	42.8%
Water Marina			
Water Marina - Other	2,224.30	2,000.00	111.2%
Total Water Marina	2,224.30	2,000.00	111.2%
Total Marina	6,685.06	15,000.00	44.6%
Utilities - Other	0.00	0.00	0.0%
Total Utilities	6,685.06	15,000.00	44.6%
Total MATERIAL AND SERVICES-	11,801.04	37,700.00	31.3%
CAPITAL OUTLAYS-			
Marina Expense			
Boathouse Improvements	0.00	1.00	0.0%
Facility Improvements	0.00	25,000.00	0.0%
Total Marina Expense	0.00	25,001.00	0.0%
Total CAPITAL OUTLAYS-	0.00	25,001.00	0.0%
Total Expense	22,154.48	120,279.00	18.4%
Net Ordinary Income	130,837.93	75,410.00	173.5%
Other Income/Expense			
Other Expense			
Other Debt Service	0.00	11,622.00	0.0%
General Operating Contingency	0.00	15,000.00	0.0%
Total Other Expense	0.00	26,622.00	0.0%
Net Other Income	0.00	-26,622.00	0.0%
Net Income	<u>130,837.93</u>	<u>48,788.00</u>	<u>268.2%</u>

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 Cash Basis

## Port of The Dalles Account QuickReport As of September 30, 2016

Type	Num	Name	Memo	Paid Am...
<b>CSB Checking</b>				
<b>General Checking</b>				
Check	EFT	Brokers National Lif...		-71.40
Deposit			Deposit	50.00
Liability Check	EFT	Pers	02501	-733.09
Bill Pmt -Check	22834	Angie Wilson		-700.00
Bill Pmt -Check	22835	Bohns Printing		-63.31
Bill Pmt -Check	22836	Bryant Pipe & Supp...		-270.04
Bill Pmt -Check	22837	chamberlin Distribut...		-51.74
Bill Pmt -Check	22838	City Of The Dalles.		-490.46
Bill Pmt -Check	22839	H2Oregon		-16.50
Bill Pmt -Check	22840	Hattenhauer Energy...		-117.77
Bill Pmt -Check	22841	HD Water Supply		-1,951.40
Bill Pmt -Check	22842	Home Depot Credit ...		-146.44
Bill Pmt -Check	22843	John Grim & Associ...		-145.00
Bill Pmt -Check	22844	Oregon Equipment		-2,500.00
Bill Pmt -Check	22845	PUD		-207.35
Bill Pmt -Check	22846	Rotary Club of The ...		-20.00
Bill Pmt -Check	22847	SDAO		-1,150.09
Bill Pmt -Check	22848	SDIS		-4,109.93
Bill Pmt -Check	22849	Staples Credit Plan		-35.98
Bill Pmt -Check	22850	The Dalles Disposal		-75.92
Transfer			Funds Transfer	20,000.00
Deposit			Deposit	1,124.00
Paycheck	22851	Andrea L. Klaas		-2,885.93
Paycheck	22852	Gerald L. Rundell		-893.34
Paycheck	22854	Kathy J Ursprung		-1,298.01
Paycheck	22853	Kathleen M. Norton		-1,198.78
Liability Check	To Print	Oregon Department...	0504064-4	-589.00
Liability Check	To Print	United States Treas...	93-6001833	-2,394.72
Deposit			Deposit	100.00
Liability Check	To Print	Pers	02501	-725.18
Paycheck	22862	Andrea L. Klaas		-2,885.92
Paycheck	22865	Kathy J Ursprung		-1,298.02
Paycheck	22863	Gerald L. Rundell		-893.35
Paycheck	22864	Kathleen M. Norton		-1,198.78
Liability Check	EFT	Oregon Department...	0504064-4	-589.00
Liability Check	EFT	United States Treas...	93-6001833	-2,394.74
Bill Pmt -Check	22855	At&t		-126.12
Bill Pmt -Check	22856	Cardmember Servic...		-3,344.10
Bill Pmt -Check	22857	CenturyLink		-372.82
Bill Pmt -Check	22858	Chinook Plumbing		-200.00
Bill Pmt -Check	22859	Dick, Dick & Corey, ...		-230.00
Bill Pmt -Check	22860	InContact		-22.11
Bill Pmt -Check	22861	The Dalles Chronicle		-110.00
Deposit			Deposit	2,232.00
General Journal	AW			11,339.44
General Journal	AW			-5,981.98
General Journal	AW			7,837.80
General Journal	AW			2,870.14
General Journal	AW			-4,725.96
General Journal	AW			2,681.33
<b>Total General Checking</b>				<b>1,020.43</b>



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 10/07/16  
 Cash Basis

**Port of The Dalles**  
**Account QuickReport**  
 As of September 30, 2016

Type	Num	Name	Memo	Paid Am...
<b>Marina Checking</b>				
Bill Pmt -Check	23770	chamberlin Distribut...		-51.74
Bill Pmt -Check	23771	Hattenhauer Energy...		-117.77
Bill Pmt -Check	23772	Home Depot Credit ...		-44.91
Bill Pmt -Check	23773	PUD		-227.24
Bill Pmt -Check	23774	The Dalles Disposal		-497.40
Bill Pmt -Check	23775	City Of The Dalles.		-1,614.29
Transfer			Funds Transfer	-38,000.00
Check	Cash	Joshua Molnar		-11.44
Deposit			Deposit	3,571.88
Deposit			Deposit	2,146.39
Check	Cash	Elizabeth Wallis		-30.00
Check	Cash	Gavin Vanderpool		-1.19
Check	Cash	D. Chris Kresin		-47.40
Check	Cash	Mark Lesage		-29.70
Check	Cash	Matthew Jellum		-1.20
Bill Pmt -Check	23776	Cardmember Servic...		-558.00
Bill Pmt -Check	23777	Chinook Plumbing		-80.00
Bill Pmt -Check	23778	Dick, Dick & Corey, ...		-2,235.00
Deposit			Deposit	479.08
General Journal	AW			-3,039.37
General Journal	AW			-407.25
<b>Total Marina Checking</b>				<b>-40,796.55</b>
<b>Port Develop. Checking</b>				
Bill Pmt -Check	22375	PUD		-52.97
Transfer			Funds Transfer	20,000.00
Transfer			Funds Transfer	30,000.00
Bill Pmt -Check	22376	Cardmember Servic...		-906.39
Bill Pmt -Check	22377	City Of The Dalles.		-200.00
Bill Pmt -Check	22378	Class Act Catering ...		-89.60
Bill Pmt -Check	22379	Dick, Dick & Corey, ...		-1,246.50
Bill Pmt -Check	22380	Greg Weast		-1,845.80
Bill Pmt -Check	22381	Kathy Ursprung		-65.53
Bill Pmt -Check	22382	Stone Masonry	VOID:	0.00
General Journal	AW			-8,300.07
General Journal	AW			-2,274.08
<b>Total Port Develop. Checking</b>				<b>35,019.06</b>
<b>Total CSB Checking</b>				<b>-4,757.06</b>
<b>TOTAL</b>				<b><u>-4,757.06</u></b>

**Port of The Dalles  
A/R Aging Summary  
As of September 30, 2016**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
?	0.00	0.00	0.00	0.00	-10,924.99	-10,924.99
Anthony Delucca	0.00	0.00	0.00	0.00	187.36	187.36
Bill Stillwell	0.00	0.00	0.00	333.57	0.00	333.57
Brian Lauterbach	0.00	75.00	0.00	0.00	1,268.78	1,343.78
Brian Perkey	0.00	0.00	0.00	0.00	388.86	388.86
Bryan Barnhart	0.00	75.00	0.00	737.85	0.00	812.85
Charter Communication	0.00	0.00	0.00	0.00	6,651.65	6,651.65
Chris Rice	0.00	0.00	10.17	0.00	0.00	10.17
Clinton Obrien	0.00	196.89	0.00	0.00	0.00	196.89
Community Harvest Cooperative Grocery	0.00	0.00	0.00	0.00	28.00	28.00
Curtis Baker- #C20	0.00	75.00	1,217.30	0.00	0.00	1,292.30
Daniel Bonham	0.00	0.00	617.09	0.00	8.17	625.26
Darden, Hollie	0.00	0.00	0.00	0.00	19.10	19.10
David Simon-#B22	0.00	0.00	1,090.35	0.00	0.00	1,090.35
Dodge, Richard Todd	0.00	75.00	0.00	483.00	0.00	558.00
Franco Marchesi	0.00	75.00	744.03	0.00	0.00	819.03
Garrett Boothe,-#B11	0.00	75.00	0.00	1,113.75	244.87	1,433.62
Howard Gladman- #D7	0.00	0.00	0.00	0.00	-18.25	-18.25
James Stager	0.00	0.00	-0.02	0.00	0.00	-0.02
Jean Underhill-B13	0.00	75.00	816.57	0.00	0.00	891.57
Jeff Renard- #A3	0.00	75.00	0.00	1,171.08	199.11	1,445.19
Jeff Schneider/Louise Gruver	0.00	0.00	-7.70	0.00	0.00	-7.70
John(Mike) Mengis	0.00	75.00	721.80	0.00	0.00	796.80
Julie Vanderdasson-#D1	0.00	0.00	-75.00	0.00	0.00	-75.00
Kenny Wearly	0.00	0.00	0.00	0.00	-161.06	-161.06
Kristi Timmons-#D9	0.00	0.00	588.76	0.00	0.00	588.76
Lewis Dexter	0.00	0.00	0.00	0.00	176.89	176.89
Loyal Quackenbush-#B19	0.00	0.00	2.50	0.00	0.00	2.50
Melissa L Pishion	0.00	0.00	0.00	0.00	54.73	54.73
Michael Knoff	0.00	0.00	0.00	0.00	-0.63	-0.63
Michelle Harmon/Corey Harmon	0.00	75.00	0.00	0.00	1,317.40	1,392.40
Northwest Aluminum	0.00	0.00	0.00	0.00	10,849.40	10,849.40
Randy Roe	0.00	0.00	0.00	756.00	1,819.21	2,575.21
RB Koch - C17	0.00	75.00	0.00	0.00	1,392.21	1,467.21
Robert Furman	0.00	0.00	0.00	0.00	-642.79	-642.79
Silas Torrey	0.00	0.00	0.00	0.00	846.75	846.75
Steve Carlson	0.00	0.00	0.00	0.00	628.81	628.81
The Dalles Yacht Club -#A1	0.00	0.00	0.00	0.44	0.00	0.44
Tum-A-Lum Lumber Co.	0.00	1,335.53	1,335.46	1,335.53	0.00	4,006.52
Wasco Investment Company	0.00	0.00	0.00	0.00	-1.10	-1.10
WM3	0.00	0.00	0.00	0.00	3,127.66	3,127.66
Wylesha Wilcox	0.00	0.00	-0.13	0.00	0.00	-0.13
<b>TOTAL</b>	<b>0.00</b>	<b>2,357.42</b>	<b>7,061.18</b>	<b>5,931.22</b>	<b>17,460.14</b>	<b>32,809.96</b>

**CONTRACTS RECEIVABLE**

		Jul-16	August	September	October	November	December	January	February	March	April	May	June	Total
Tum A Lum	<b>PDF Fund</b>													
	MONTHLY PAYMENT													
	Int. From Contracts	712.6												712.6
	Land Sales-Principal	622.93												622.93
	Principle Balance	106076.18												106076.2
<b>General Fund</b>														
Marina Loan	ANNUAL PAYMENT													
	Int. From Contracts										9732.55			
	Marina Loan Principal										1888.62			
	Principle Balance	62594.14									53221.59			62594.14
Airport Well	ANNUAL PAYMENT													
	Int. From Contracts											497.08		
	Airport Well Loan Principal											12427.05		
	Principle Balance	12924.13										0		12924.13

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: G -2.) Financial Reports

Background:

- September, 2016 Financial Reports

Staff Recommendation:

**Motion to approve Financial Reports as presented.**

Fiscal Impact: None

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: G -3.) Best Practice Survey

### Background:

Annually the Port needs to fill out a Best Practices Survey for SDAO. As part of the survey I need to check a box that states " I certify that all answers on this checklist have been reviewed and approved by the district's Board of Directors."

If you need a new hard copy of the Oregon Government Ethics Law, let me know, otherwise I will have Kathy post a link on our website so you can stay up-to-date.

**Motion: We have reviewed and approve the 2016 Best Practices Survey.**

# Best Practices Survey

## Oregon Ethics Law

<b>Entity Name</b>	Port of The Dalles	<b>Contact Name</b>	Andrea Klaas
<b>Contact Email</b>	andrea@portofthedalles.com	<b>Contact Phone</b>	541-298-4148

**Check Yes if completed. Questions with asterisks (\*) are required. If not required, checkboxes may remain unchecked.** Yes Help

### Oregon Ethics Law

- 1 Familiar with the permissible statutory provisions regarding Oregon Ethics Law (ORS 244), i.e., conflicts of interest, gifts, and financial gain.
  - 2 Aware that Oregon Government Ethics Commission, or OGEC, enforces government ethics laws.
  - 3 Recognize that ethics laws apply to all district elected or appointed officials, employees, and agents, irrespective of whether the person is compensated for services.
  - 4 Distribute a copy of OGEC's Guide for Public Officials and 2015 Supplement to each board and staff member.
  - 5 Adopt an Oregon Ethics Law policy (sample available through SDAO).
  - 6 Provide annual ethics trainings to all board members and staff.
  - 7 Understand the difference between an actual and potential conflict of interest.
  - 8 Aware of the requirements for declaring an actual or potential conflict of interest under Oregon Ethics Law.
  - 9 Informed of who is considered a relative for the purpose of the ethics laws.
  - 10 Understand the "but for" test and how it relates to financial gain or avoiding financial detriment.
- ### Oregon Ehtics Law
- 11 Recognize that anything acquired through an official compensation package is not financial gain.
- ### Oregon Ethics Law
- 12 Aware that a "gift" is something of economic value received by a public official, his relatives, or household members.
  - 13 Realize that food and beverages at a reception, when they are an incidental part of the reception or consumed at an event when a public official represents the district, are not a gift.
- ### Oregon Ehtics Law
- 14 Familiar with the definition of "legislative or administrative" interest.
- ### Oregon Ethics Law
- 15 Aware that there is a \$50 gift limit from a source that has an administrative or legislative interest in the district. This includes invitations to events or activities such as concerts, plays, sporting events, and hunting.
  - 16 Realize that the maximum penalty for an ethics violation is \$5,000. In addition to this penalty, if a public official financially benefits by violating Oregon Ethics Law, the OGEC can impose a civil penalty in an amount equal to twice the amount the public official realized as a result of the violation..  ?

- Forms
- Documents (/Documents/Index/16275?pgm=SDIS&ins=PC&yr=)
- Certificates (/Certificates/Index/16275?pgm=SDIS&ins=PC&yr=)
- Best Practices (/BestPracticesSurvey/Index/16275?pgm=SDIS&ins=PC&yr=)
- Entity Reports (/Reports/Index/16275?pgm=SDIS&ins=PC&yr=)

- Resources
- Insurance (/Entities)
- Support (/Support)
- Employee Benefits (/EmployeeBenefits)

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: G -4.) 2011-2015 Legislative Updates

Background:

**Motion: We have received and reviewed the 2016 Best Practices Survey.**



## 2011 – 2015 LEGISLATIVE UPDATES

### DISCLAIMER

This supplement is intended only for use as a tool in identifying recent legislative changes affecting text of the 2010 publication of the Oregon Government Ethics Commission's Guide for Public Officials. **This document is not intended to replace the 2010 Guide for Public Officials, and may not reflect *all* legislative changes to Oregon Government Ethics Law (ORS Chapter 244) to date.**

### A PUBLIC OFFICIAL

**Are you a public official?**..... p. 5

- "First partner" added to definition of "public official" ("First partner" is also newly defined at ORS 244.020(6), resulting in extensive renumbering of the definitions that follow it at ORS 244.020, (7) – (17)). [HB 2020 (2015)]
- Definition of "public official" renumbered ORS 244.020(15). [HB 2020 (2015)]

**Who is a relative?**..... p. 7

- "Spouse of siblings of a public official or candidate" and " spouse of siblings of the spouse of a public official or candidate" removed from definition of "relative". [HB 2079 (2013)]
- Definition of "relative" renumbered ORS 244.020(16). [HB 2020 (2015)]

### USE OF POSITION OR OFFICE

**What are the provisions of law that prohibit a public official from using the position or office held for financial gain?**..... p. 10

- "Conflict of interest" definition referenced at ORS 244.020(12) renumbered ORS 244.020(13). [HB 2020 (2015)]



**Are there any circumstances in which a public official may use their position to accept financial benefits that would not otherwise be available but for holding the position as a public official?..... p. 12 - 13**

Honorarium

- Definition of "honorarium" renumbered ORS 244.020(8). [HB 2020 (2015)]
- Newly added ORS 244.042(4) prohibits the Governor, First Partner, Secretary of State, State Treasurer, Attorney General and Commissioner of the Bureau of Labor and Industries from soliciting or receiving an honorarium, money or any other consideration, as defined in ORS 171.725, for any speaking engagement or presentation. [HB 2020 (2015)]

Awards for Professional Achievement

- "Awards of appreciation" referenced at ORS 244.020(6)(b)(C) renumbered ORS 244.020(7)(b)(C). [HB 2020 (2015)]

**NEPOTISM**

**Does Oregon Government Ethics law prevent two or more relatives from being employees of the same public body?..... p. 14**

- "Relative" and "member of household" definitions at ORS 244.175 removed (apply "relative" and "member of household" definitions at ORS 244.020(16) & (11)). [HB 2079 (2013)]

**EMPLOYMENT OF FORMER PUBLIC OFFICIALS**

**What are the restrictions on employment after I resign, retire or leave my public official position?..... p. 18**

ORS 244.045(3)

- "Chief" removed from title of "Chief Deputy State Treasurer" (now "Deputy State Treasurer"). [SB 11 (2011)]

**CONFLICTS OF INTEREST**

..... p. 21 - 24

- "Conflict of interest" definition referenced at ORS 244.020(12) ("potential conflict of interest") renumbered ORS 244.020(13). [HB 2020 (2015)]

## GIFTS

..... p. 26 - 32

- "Gift" definition referenced at ORS 244.020(6) (including the exceptions discussed with reference to ORS 244.020(6)(b)(A)-(P)) renumbered ORS 244.020(7). *[HB 2020 (2015)]*
- "Legislative or administrative interest" definition referenced at ORS 244.020(9) renumbered ORS 244.020(10). *[HB 2020 (2015)]*

**What does a public official need to know about a "Legislative or Administrative Interest"?**..... p. 31

- "Relative" added to listed persons permitted to accompany a public official at a reception, meal or meeting excluded from the definition of "gift" under ORS 244.020(6)(b)(E) (renumbered ORS 244.020(7)(b)(E)). *[SB 293 (2015)]*

## GIFTS AS AN EXCEPTION TO THE USE OF OFFICE PROHIBITION IN ORS 244.040

..... p. 33 - 37

- "Gift" definition referenced at ORS 244.020(6) (including the exceptions discussed with reference to ORS 244.020(6)(b)(A)-(P)) renumbered ORS 244.020(7). *[HB 2020 (2015)]*

## ANNUAL VERIFIED STATEMENT OF ECONOMIC INTEREST

..... p. 38 - 39

- NOTE: Annual Verified Statements of Economic Interest (SEI) will be filed online beginning April 2016. As a result of the Commission's new electronic filing system, paper copies of the form will no longer be mailed directly to each public official required to file. Rather, notifications and instructions for e-filing will primarily be sent to SEI filers electronically via email. The Commission will now require the contact person for each jurisdiction to maintain and provide email addresses for each SEI filer in addition to the other relevant contact information.

**SEI Form**..... p. 40

- Reportable expenses paid for attending event specified in ORS 244.020(6)(b)(F) & (H) renumbered ORS 244.020(7)(b)(F) & (H). *[HB 2020 (2015)]*

## OREGON GOVERNMENT ETHICS COMMISSION

..... p. 41

- Voting members of the Commission is increased to 9 (was 7). [HB 2019 (2015)]
- 2 recommended by Senate Democratic leadership (was 1). [HB 2019 (2015)]
- 2 recommended by Senate Republican leadership (was 1). [HB 2019 (2015)]
- 2 recommended by House Democratic leadership (was 1). [HB 2019 (2015)]
- 2 recommended by House Republican leadership (was 1). [HB 2019 (2015)]
- 1 recommended by the Governor (was 3). [HB 2019 (2015)]
- No more than 3 commissioners in the same political party may be appointed to the Commission to serve at the same time (was 4). [HB 2019 (2015)]

**If a person requests, receives or relies on any of the advice or opinions authorized by ORS 244.280 through ORS 244.284, does that person have what is referred to as “safe harbor” protection from becoming a respondent to a complaint filed with or initiated by the Commission?..... p. 44 - 46**

### Complaint Review Procedures

- Preliminary Review Phase shortened from 135 days to 30. [HB 2019 (2015)]
- If a pending criminal matter is related to the same circumstances or actions to be addressed in Preliminary Review, suspension is no longer required unless a court has enjoined the Commission from continuing its inquiry. [HB 2019 (2015)]
- Commission may no longer consent to respondents' requests for waiver of the Preliminary Review Phase time limit (except for complaints against candidates within 61 days of an election). [HB 2019 (2015)]
- Preliminary Review now technically ends when Executive Director completes the statement of facts determined; the Commission meets in executive session to conduct deliberations and vote on complaints following the close of Preliminary Review. [HB 2019 (2015)]
- The Investigatory Phase “may” be suspended during pending criminal investigation if the Commission determines that its own investigation cannot be adequately completed until criminal investigation in complete, or if a court enjoins the Commission from investigation. [HB 2019 (2015)]
- The maximum civil penalty that can be imposed for any Government Ethics violation is \$5,000, except for “willful” violation of ORS 244.040 (the “prohibited use of position or office” provision) where the maximum is increased to \$10,000 (does not affect \$1,000 maximum on civil penalties for executive session violations). [HB 2020 (2015)]

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: H -1.) WM3 Presentation

Background:

Potential options for wetlands development and mitigation.

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: H -2.) Director's Report

### Background:

We have been receiving inquiries for buildings (10,000sqft & 5,000sqft); I have met three times with developers interested in the parcel between the greenhouse and Dean Cameron's project; several parties are still interested in the old DaKine warehouse.

Insitu is moving ahead to lease space in the old DaKine warehouse. I suspect they will present a lease to NORCOR early next week.

State leads continue to trickle in, but they are still for facilities much larger than we can accommodate.

Project Falco: 275 acres

Project Bolt: 15 acres or 168,000sqft building

Project Birdseye: 200 acres

Project French: 800acres - 1300 acres

I met with the Energy Trust to get a better understanding of the energy efficiency programs that might benefit Port businesses. Because we get our power from the PUD, the Energy Trust can only participate if natural gas is involved. They are in the process of revamping their marking materials so end users don't need to decipher which programs apply in gas only regions.

Greg Walden was in town and presented Bob McFadden with a "thank you for your service" in the form of a Congressional Record reading. There was a nice turn out at Kelly viewpoint with friends of Bob's across many venues.

The Oregon Aviation Summit also discussed the need for transportation dollars, in this case to support Oregon's regional airports. There was also talk about bringing in another regional carrier (you may have seen that SeaPort went out of business). This time the shuttle planes would be operated privately, without mandated schedules and passenger requirements that were imposed on the SeaPort venture. Initially there will be flights from Newport to Portland, Pendleton area to Portland/Boise and possibly K Falls to Portland. Finally, the FAA has written rules for flying drones, and this is becoming a big business.

We have been following up with the DC contacts that we made. Attached is a letter to Secretary Vilsack, USDA, signed by the OR and WA legislators whose district this impacts, requesting the \$2M balance owed to us be included in his budget.

Kathy Ursprung hosted a meeting today with educators, small businesses, WorkSource Oregon and CGCC to talk about what businesses need for employees and how business and education can partner on mentor-

ship programs or internship programs. One immediate need from the High School are speakers for their Career Day, October 19th from 9:30am-12:30pm. If you are interested in participating all three hours, or just a portion of that time, please call the High School at 541-506-3400.

The Community Outreach team will be traveling to Salem this Spring and we are gathering State issues. If there is something that you'd like us to add to the list please let me know.

The Regional Solutions Team met at the Port. I was able to give a quick update on the state of industrial land here, and they now very clearly understand our issue. I asked that the UGB expansion be moved up the project list and said we will be looking for their support.

About 15 boathouses have installed back flow devices and are being connected to the new water system; the sea lion made it onto Facebook again, and we will be testing some approved chemical treatments to reduce the algae and weeds in the marina basin.

My contact at Lockheed got back to me about wind turbines and a possible relationship here. At this point it looks like Lockheed doesn't own any of the infrastructure here, but Brian is continuing to dig a bit and looking for business partnerships.

At the end of last week I was on KODL. Al was in Spokane so I got to spend time with John Fredricks...another small business having trouble finding reliable, responsible employees.

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: H -3.)Marketing & Communication Update

Background:

### **Land Marketing:**

- Work continues on permanent signage and entrance presence at the Columbia Gorge Industrial Center.
- Work continues with a commercial realtor to find a 10-15 acre site for a tech firm interested in locating in or near The Dalles. Looking at shovel-ready sites in Dallesport and potential redevelopment sites in The Dalles.

### **Wetlands:**

Corps of Engineers has finally begun work on approval of our Regional General Permit application. I am working to respond to a lengthy list of questions related to our application documents.

### **Retention and Expansion:**

Met with a group of local employers, educators and others to discuss ways to enhance our local workforce skills as students emerge from high school and community college. We have a small group of local employers willing to participate and are hoping to recruit more.

A few ideas emerging from that meeting included:

- Business participation in freshman career day.
- One-on-one mentors for seniors in Careers class.
- Long-range work to develop a summer internship program involving multiple local businesses.

### **Other**

Outreach and discussions with Dufur Chamber of Commerce are continuing related to the visioning process for Dufur. The first community meeting is scheduled for Thursday, October 27 at the Dufur School Cafeteria.

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: H -4.)Marina Update

### Background:

All of the Port purchased check-flow valves for the boathouses have been purchased. Jerry is beginning to hook the boathouses up to the new water system. The current water system is scheduled to be turned off October 28, 2016.

Final/Past due notices were sent to all those with delinquent balances. Many have responded with their payments.

Contract to transfer to Marina Operations to The Dalles Marina is moving forward.

### Other:

Main Street - The Main Street Board held a strategic planning session on October 4, 2016. The full Main Street Board, downtown business owners, and City officials were in attendance. Based on surveys and interviews with the downtown businesses the Mission Statement, Vision, goals and objectives were updated and changed as needed to provide a clear direction for the next year. Shari Stewart from Oregon Main Street was the facilitator. Main Street Uncorked a Cherry Soiree was a huge success. Oregon Cherry Growers provided their warehouse at 1<sup>st</sup> & Madison as the venue. Many volunteers turned the empty warehouse into an amazing venue and the community filled the space.

Home At Last - As the interim Executive Director and President of the Board I have been working with other Board members and community partners to bring back some of the successful programs used in the past. The can/bottle program is almost more successful than HAL can manage. We are going to make some changes there that will help with organization and management of the program.



## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: October 12, 2016

Subject: H -5.)Reports of Committees

- a) Urban Renewal – Coburn:
  
- b) Chamber of Commerce – David Griffith:
  
- c) Wasco EDC – Kathy Ursprung:
  
- d) COT – Weast/Klaas: