

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
February 11, 2015
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith, Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Dane Klindt, Kristin Klindt, Drin Kovalchuk, Widge Johnson (all left at 7:12pm) Steve Lawrence, Scott Hege (both left at 8:150pm)

Pledge of Allegiance: Commissioner McCavic

AGENDA CORRECTIONS or ADDITIONS

Andrea asked to move the Work plan Review from Staff Report to Action Items. Approved by consensus.

PUBLIC COMMENT-VISITOR BUSINESS

Dane Klindt came before the Commission with a request that the Port consider retaining one of the remaining lots on Klindt Dr. for public use and access to the river.

7:12PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:30PM – Back to Regular Session

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the February and March 2015 Calendars.

ACTION ITEMS

1. January 14 regular meeting minutes and the January 28, 2014 Special Meeting minutes approved as presented.
2. Motion to approve the January 2015 Financial Report. M/K.McCavic, S/M.Courtney. Motion approved unanimously.
3. Motion to approve working with Brad Timmons to create accurate mapping for each riverfront parcel and pay the Tenneson Engineering costs for the development of a letter or map amendment, with a cost not to exceed \$2,000.00. Discussion. Commissioners McCavic and Courtney declared a conflict of interest. M/G.Weast, S/D.Griffith. Motion approved.
4. Motion to enter into an IGA with Wasco County for the use of the Wasco County boathouse. M/M.Courtney, S/D.Griffith. Discussion. Motion to table the motion to the March meeting to allow staff to provide improvement & maintenance cost information. Motion to table the motion to enter into an IGA with Wasco County approved unanimously.
5. Port Commission Assessment and Training approved by consensus. Staff will make arrangements.
6. Port Work plan Review – Discussion. Task to develop Logo is completed. Update on where Port is with identifying local & regional partners. Make Identifying target markets a priority. Commission will review again when the North Chenoweth project is completed.

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas provided full report in meeting packet. Summary of information received at the 2015 SDAO Conference; meeting with Michael Held about a Business Retention &

Expansion program that RDI is looking into. Michael thinks The Dalles may be a good pilot community for mid-sized areas; met with Paulette from Whole Ball of Yarn to understand why the shop is closing and gather information to help other downtown business owners; updated information about Ben Berry and AirShip Technologies – The Dalles is one location they are looking at for expansion; met with Ben Beseda to begin the plat process for the Columbia Gorge Industrial Center; meeting with Brad Timmons, Ben Beseda and Kristi to talk about flood-plain, FEMA, flood insurance, etc.; Kathy Ursprung is moving forward with organizing those interested in starting a Food Co-op; Marina water system has been repaired and there are no leaks at this time; Dane Klindt stopped by the office to talk about what can be don't to retain some open access to the river along Klindt Dr; Crestline may be a sub-contractor on the ODOT 15 Mile Road reconstruction project. This could provide the Port to some good clean fill for the Phase II lots in the Columbia Gorge Industrial Center; first check mailed for Marketing Grant, recipient was i3D.

2. *Marketing & Communications Update:* Kathy Ursprung provided full report in meeting packet. Update on status of the Wetland Regional General Permit process; Work ongoing on a variety of fronts to enhance the Port's public image and spread word of Port activities; e-newsletter will resume this month; promoting the trade show grant program; the Port will have a branding story in Oregon Business Magazine's April issue with the Columbia Gorge Industrial Center as one of the main topics; 1st food co-op meeting well attended with lots of interest and good ideas; attended two meetings of the Oregon Solutions group focusing on childhood obesity in Wasco County; continuing discussion about a museum store; attended a teleconference on Exploring Our Regions' Critical Industries and Opportunities to Work Better Together.
3. *Marina Update:* Kathy Norton provided report in meeting packet. Update on marina water system damage and repairs, further discussion moved to Executive Session; Bill and I are working on how to sell the boat involved in bankruptcy; working with Police to identify hit & run accident in the Marina parking lot; update on ODFW plans for sea lions; launch ramp is showing wear, working with OSMB to develop a project for repair/replacement. Main Street Board activities: in January the Board voted to pass on being the host organization for the Ft. Dalles Fourth event this year. The consensus was Main Street needs to spend the year firming up policies & procedures and being on a more secure financial base.
- 4.
5. *Reports of Committees:*
 - a) Urban Renewal – Commissioner Weast: Continuing to work on Granada block.
 - b) Chamber of Commerce: Commissioner Griffith: The 2014 Shop Local was more successful than 2013; David was named Man of The Year.
 - c) Wasco EDC – Kathy Ursprung: No meeting
 - d) COT – Andrea Klaas: Putting the final pieces together for the DC trip..

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8:55PM – Back to Regular Session

COMMISSION CALL

1. President: Congratulations to Commission Griffith, SDAO Conference interesting.
2. Commissioners: Comments/options to consider regarding Dane Klindt's presentation.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:20PM.

PORT OF THE DALLES:


Bob McFadden, President
Board of Commissioners

ATTEST:


David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:
Prepared by: K.Norton
02-11-2014 Regular PC Mtg