

# NEWS

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FOR IMMEDIATE RELEASE  
Contact: Andrea Klaas

Date: June 9, 2017

## Port of The Dalles Commission to Hold Meeting

The Port of The Dalles will hold a Regular Board of Commissioners Meeting Wednesday, June 14, 2017 at the Port Administration Office, 3636 Klindt Dr., The Dalles, OR. The meeting will begin at 7:00PM. The Commission will dine at Zim's Brau-Haus Restaurant & Pub before the meeting.

The meeting will address the main topics as follows (tentative agenda attached):

1. Monthly activity
2. Committee Representative Reports

###

**PORT OF THE DALLES**  
**June 14, 2017 Meeting Agenda**  
**2017-18 Budget Hearing**  
**Port Office**

**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. OPEN BUDGET HEARING**

**D. AGENDA CORRECTIONS or ADDITIONS**

**E. VISITOR BUSINESS** (For items not already on the agenda)

**F. PORT CALENDAR/EVENTS**

**G. ACTION ITEMS:**

1. Approve June 14, 2017 Regular Meeting Minutes; May 31, 2017 Special Meeting Minutes; and May 31, 2017 Budget Committee Meeting Minutes
2. Approve April 2017 and May, 2017 Financial Reports
3. Discuss Real Estate Brokerage Commission Policy
4. Create Salary and Benefits sub-committee

**H. STAFF REPORT**

1. Director's Report
2. Marketing & Communications
3. Special Projects Report
4. Reports of Committees
  - >Urban Renewal – Coburn
  - >Chamber of Commerce – Griffith
  - >Wasco County EDC – Ursprung
  - >Community Outreach Team – Weast/Klaas

**I. CLOSE BUDGET HEARING**

1. **Motion:** I move that we adopt Resolution 2017-005 to adopt a budget, make appropriations and impose the tax levy for the fiscal year beginning July 1, 2017.

**J. EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (2) (f) (h). This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

**K. ACTION REQUIRED FROM EXECUTIVE SESSION DISCUSSION**

**L. COMMISSION CALL**

1. President
2. Other Commissioner business

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: G-1.) Meeting Minutes

Background:

- May 10, 2017 Regular Meeting Minutes
- May 31, 2017 Special Meeting Minutes
- May 31, 2017 Budget Committee Minutes

**Staff Recommendation:**

- **Motion to approve the Meeting Minutes as presented**

Fiscal Impact: None

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**May 10, 2017**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, David Griffith, Kristi Timmons, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bill Dick, Attorney

Guests: Bob McFadden, Cynthia Lindsay, Paula Lee-Valkov, Dan Ericksen, Marty Hutchinson, Tim Ramsay, Kurt Conger, Robert Wallace

Pledge of Allegiance: Commissioner Timmons

**AGENDA CORRECTIONS or ADDITIONS**

Andrea provided copies of the Proposal from Devco Mechanical to replace the sewer pumps at the marina. She asked that this be added to the Action Items. By consensus of the Commission the Devco proposal was added to the Action Items.

7:00 PM - In to Executive Session

**EXECUTIVE SESSION** (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

7:45 PM – Back to Regular Session

**VISITOR BUSINESS** (for items not already on the agenda)

1. PUD Substation Update: Kurt Conger provided an update on the River Trail Substation and presented a copy of the hardscape plan that was approved by consensus of the Commission.

**PORT CALENDAR/EVENTS**

Andrea Klaas reviewed the May and June 2017 calendars. Commissioners Weast and Timmons will join Andrea on the KODL Coffee Break.

**ACTION ITEMS**

1. **Motion to approve April 12, 2017 Regular Meeting Minutes as presented. M/M.Courtney, S/ S.Coburn. Motion approved unanimously.**
2. April, 2017 Financial Reports – tabled to the June 14, 2017 meeting to allow time for further review by the Commission Treasurer.
3. RE Brokerage Commission Policy – tabled to June 14, 2017 meeting. Staff directed to research other RE Brokerage Commission Policies and bring that information to the June meeting.
4. Devco Marina Pump Installation Proposal – following discussion the Commission had many questions that needed further review including why there was no performance bond included, who were the Contractors listed as providing the information and requiring the removal of Item #2 regarding work outside the scope of work described on the proposal. Staff was directed to get a second opinion from an outside independent contractor.

## STAFF REPORT

1. *Director's Report* – Andrea Klaas provided full report in meeting packet. Wasco County is setting up an emergency task force and have asked the Port to be part of the discussion; Submitted application for RARE to Update Port Strategic Plan, develop workforce experience program, assist with UGB boundary policy development, and conduct value added ag and food lab feasibility study; EverSummer asked to park an RV on their property this summer to bag the basil in a/c. There is nothing in Port or City Planning rules to not allow this; had two opportunities to meet with the Governor while she was in town; Rick Libowitz of SBCH has offered to help the Port with a feasibility analysis of a value added lab/incubator space in The Dalles; will be setting up a time to meet with Roger Kline regarding the Marina power issue; Staff job descriptions are attached.
2. *Marketing & Communications Update*: Kathy Ursprung provided full report in meeting packet. Recruitment & Creation – Wetlands: Corps of Engineers skeptical about the need for a Regional General Permit for wetlands in our 300-acre study area. Since we are only proposing to disturb about four acres of wetlands which can be handled through the regular permitting process, the project does not rise to the top in Corps priority. We have asked the Corps to outline an alternative expedited process that will help assure timely permitting for business; Food Businesses: OIB and Port Planning and Marketing Fund have declined grant requests to fund a feasibility study for food tech/incubator facility. Both would rather fund the actual facility after feasibility study is completed. Will work with SBDC to complete an in-house feasibility study; Retention: Met with a number of local businesses who have agreed to be mentors for the workforce project or support the project. Will not match students with mentors; Other – ORAVI Meeting: Attended quarterly meeting April 21, 2017
3. *Special Projects Update*: Kathy Norton provided full report in meeting packet. OSMB Grant: following discussions on the needed upgrades to the launch ramp we decided to do more research and planning before applying for the grant; Launch Ramp restroom repairs completed; Marina Parking lot will be seal coated in June; Met with Scott Baker and Antione Tissot to develop task list will meet again after meeting with individual Boards; Kitchen Remodel first phase done; Main Street update and Home at Last update.
4. *Reports of Committees*
  - a) Urban Renewal – Commissioner Coburn: Emergency meeting to address Sunshine Mill request for loan forgiveness. Request denied by UR Committee. Meeting again next week.
  - b) Chamber of Commerce: Commissioner Griffith: No meeting because of lack of quorum. Cherry Festival one of the best. Chamber façade project to start soon.
  - c) Wasco EDC – Kathy Ursprung: No meeting.
  - d) COT – Greg Weast/Andrea Klaas: No meeting until end of May.

8:35 PM - In to Executive Session

**EXECUTIVE SESSION** (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

9:07 PM – Back to Regular Session

## DECISIONS FROM EXECUTIVE SESSION

None

## COMMISSION CALL

1. President G. Weast: Nothing tonight.
2. Commissioners Courtney and Griffith: Good meeting tonight.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:10 PM.**

**PORT OF THE DALLES:**

**ATTEST:**

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Greg Weast, President  
Board of Commissioners

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David A. Griffith, Secretary  
Board of Commissioners

DATE APPROVED:  
Prepared by: K.Norton

**PORT OF THE DALLES BUDGET COMMITTEE**  
**Meeting Minutes**  
**The Dalles Auction Yards**  
**May 31, 2017**

The Port of The Dalles Budget Committee meeting was called to order by Port Commission President Greg Weast at 5:00pm.

**ROLL CALL:**

Present: Mike Courtney, Greg Weast, Kristi McCavic, David Griffith (5:28PM), Staci Coburn, Joan Silver, Jana Webb, Sandi Olson, Steve Kramer

Others Present: Andrea Klaas, Kathy Norton, Kathy Ursprung, Angie Wilson

**CALL FOR NOMINATIONS:**

Commissioner Weast opened the nominations for Budget Committee Chairman.

**Motion to nominate Greg Weast as Chairman. M/M.Courtney, S/S.Kramer.**

**Motion to nominate Steve Kramer as Chairman. M/K.Timmons, S/G.Weast**

**Nominations for Chairman closed.**

**By a majority vote Steve Kramer was elected Chairman of 2017-18 Port of The Dalles Budget Committee.**

Budget Committee Chairman Steve Kramer continued the meeting and opened nominations for Budget Committee Secretary.

**Motion to nominate Jana Webb for Budget Committee Chairman. M/M.Courtney, S/S.Olson.**

**Nominations for Secretary closed.**

**By a unanimous vote Jana Webb was elected Secretary of 201-18 Port of The Dalles Budget Committee.**

**BUDGET MESSAGE:**

The Budget Message was presented by Budget Officer Andrea Klaas.

**BUDGET DISCUSSION:**

Budget Officer Andrea Klaas reviewed the 2017/18 Budget and Tax Revenue Estimates. Committee discussion - Cost of insurance was concerning. Committee would like Port Commission to research wage/benefit packages of other Ports. K.Timmons provided research on Port of The Dalles Personal Services expenses actual for 2016/17 vs proposed for 2017/18 for Committee discussion.

**BUDGET APPROVAL:**

**Motion to accept the 2017-18 Port of The Dalles Budget as developed by the Budget Officer, M/G.Weast, S/S.Coburn. Motion to accept the 2016/17 Port of The Dalles Budget as presented was approved 8-1 with K.Timmons voting no.**

**TAX RATE APPROVAL:**

**Motion to approve the tax rate of \$0.2007/\$1,000 for the 2017-18 year as recommended by the Budget Officer, M/J.Silver, S/M.Courtney. Motion to accept the \$0.2007/\$1,000 Tax Rate approved unanimously.**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BUDGET COMMITTEE, the meeting adjourned at 5:28PM.

BUDGET COMMITTEE:

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Steve Kramer, Chairman

BUDGET COMMITTEE:

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Jana Webb, Secretary



**PORT OF THE DALLES COMMISSION**  
**Special Meeting Minutes**  
**May 31, 2017**  
**The Dalles Auction Yard**

The Special Meeting of the Port Commissioners was called to order by President Greg Weast at 5:30PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, David Griffith, Kristi Timmons, Staci Coburn

Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper

Guests: None

Pledge of Allegiance: None

**AGENDA CORRECTIONS or ADDITIONS**

Andrea provided a map relevant to the Executive Session discussion.

5:30 PM - In to Executive Session

**EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

6:10 PM – Back to Regular Session

**ACTION REQUIRED FROM EXECUTIVE SESSION DISCUSSION**

None

**COMMISSION CALL**

1. President G. Weast: Nothing tonight.
2. Commissioners: Nothing

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 6:10 PM.**

**PORT OF THE DALLES:**

**ATTEST:**

\_\_\_\_\_  
Greg Weast, President  
Board of Commissioners

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David A. Griffith, Secretary  
Board of Commissioners

DATE APPROVED:  
Prepared by: K.Norton

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: G -2.) Financial Reports

Background:

*Reports will be added to the packet Monday, June 12, 2107*

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: G -3.) RE Brokerage Commission

### Background:

The Port has historically offered a commission to Realtors if they bring a deal to the Port. The thought behind this is that the Port does not list its properties with Realtors, but they should be compensated if they are working with a client and they are showing the Port property. Other ports also have brokerage fee policies:

**Port of Hood River** has an “unsolicited offers” commission policy for brokers who are recognized as procuring cause. The fee is 3% of gross sales price, payable at closing.

For net leases, the fee is 3% of anticipated lease revenue payable to the Port for the first three years and 2 percent for the balance of the term, up to 10 years.

For gross leases, the fee is 2.5 percent for the first three years, then 1.5 percent for the balance of the term, up to 10 years.

**Port of Morrow** offers 5% of net rent for the original term of the lease.

**Port of St. Helens** is in the process of updating a policy they are not happy with. We are awaiting copies of both

**Port of Umatilla** occasionally contracts with reputable real estate agents to help with sales, allowing the port manager to negotiate terms. On a recent \$1.4 million sale, the agent received a 5% commission, 3% from the port and s% from the buyer. Manager says he is happy to work with local realtors, receive their professional assistance and pay a fee.

**Port of Cascade Locks** also allows the director to negotiate a fee as part of the sales agreement.

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### **Port of The Dalles Brokerage Commission Policy History:**

May 2000 and April 2009: 6% up to \$500,000 gross sales, \$1.5 of excess; 5% of net lease for the first five years; 2% of paid option.

January 2015: 3% of \$500,000 gross sale price, 1.5% of excess; 3% of net lease for first 5 years; 2% of option.

May 2015: Added requirement that the broker must notify the Port of their work with a client before the transaction reaches sale, preferably immediately after showing the property.

### **Staff Recommendation:**



Retain current RE Brokerage Commission Policy.

**Fiscal Impact:**

Historically, the Port has never paid a commission. If realtors bring clients to the Port for all the remaining Port land, the estimated impact could be \$128,000 (based on 24 acres @ \$178,000/acre).

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: G -4.) Salary and Benefits sub-committee

Background:

At the 2017 Budget Committee meeting it was suggested that some research be done on comparable salaries and benefits for Port staff positions. This will be a limited duration committee that will be supported by Port staff. At the budget committee meeting, Joan Silver volunteered to be part of this group once it is formed. I have also spoken with Tyler Stone, Wasco County Administrator, Julie Krueger, City Manager and Roger Kline, NWPUD Director, and they are willing to share information with us.

Fiscal Impact: None

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: H - 1.) Director's Report

**Marina Electrical System:** Angie and I met with Roger Kline from the PUD at the Marina and I think that we have an ally. He has concerns about the safety of the system as well as the operation of the system.

**BPA/SubStation:** BPA called as asked for as-builts for the industrial area. They are moving ahead slowly on the design and land need for the expansion to the Quenett Facility.

**V&G LLC:** This project is also still moving ahead, slowly. As I have reported at other meetings, the current permit process is not very transparent for developers. Maybe if you know the system it makes sense, but one challenge that this project has had is every time they go into the planning office or State building codes, there is another piece of the puzzle that they need to go an get. Most recently it is that V&G need to have engineers of record to approve the sprinkler system, that was designed by an engineer, before State building codes will accept their application...it seems to go on and on.

**Blue Zones:** Not much of an update here, but Blue Zones has started in the community and they are scheduling a number of meetings. In a week or so I will be attending a meeting at City Hall to talk about transportation system improvements and Blue Zones alignment. I am still unsure of what the Community will be getting once this project is over.

**Cherry Growers** is still moving ahead. One snafu was that the Commission had instructed Bill to talk to each title company and find the company that could move ahead the quickest. Subsequent to that, an attorney representing Cherry Growers called Bill to let him know that Cherry Growers had ordered the title reports - unfortunately for timing, the Cherry Growers did not chose the quickest option. All this to say, we are waiting for the title reports, but anticipate that we will have the appropriate documents in time for the June 14 Port meeting.

**UPRR crossing into NWA smelter site:** Julie Krueger, Dave Anderson and I had a very frustrating meeting with UPRR and ODOT Rail. The intent of the meeting was to identify a way to convert the private UPRR crossing into a public UPRR crossing which will then allow permanent access to the old smelter site and the SAPA facility. If you want more details, please call me, but suffice it to say UPRR and ODOT rail are going to make this a difficult process and did not give any indication that they are interested in working with the City to make this happen. Julie, Dave and I will be meeting to re-group and develop a plan to move this forward.

**Community Internship Workshop:** The Port and Columbia Gorge Community College hosted a day-long workshop last Thursday. The free workshop was led by Jody Christensen of McMinnville Works, a very successful internship program, and paid for by the Oregon Talent Council and Regional Solutions Oregon. We were one of four Oregon locations selected for this program. As you know, workforce challenges are one common denominator among industrial area

businesses, and downtown businesses as well. McMinnville Economic Development Partnership uses their program both to help existing businesses and to recruit new businesses. 18 folks attended the workshop and about half were employers. We now have an employer steering committee to help guide us in the right direction as we develop the program pilot including Mid-Columbia Producers, Mid-Columbia Fire & Rescue, Insitu and Cloud Cap, with a couple more potential participants like SDS Lumber and Crestline Construction. The Port has preliminary organizational duties, but will be calling on the college and other education organizations, area chambers, other ports, and economic development organizations — and whoever else we may need to help make this a success. The goal is to pilot a community-based summer internship in 2018. Overall, everyone who attended is very excited about the program and great potential for it.

**Flood Plain:** A year or so ago we learned that the Crates Building, located across the street from the Port offices, had just been notified that their property was determined to be in the Federal Flood Plain. The impact to the property owner was the requirement that they now needed to purchase flood insurance. No properties in the Port area had ever received this notice, and because FEMA is working off maps from 1986, the accuracy of the mapping is a bit vague. Working with Tenneson Engineering and Brad Timmons, we were able to get a flood plain map amendment which removed the Crates Building parcel from the flood plain. Ben Beseda and I are picking this up again to see if any other Crates Way property owners have a similar issue and developing a course of action to help them as well.

**Enterprise Zone Sunsetting:** The standard 3-5 year enterprise zone program will be expiring in The Dalles on June 30, 2018. What this means to new/expanding businesses is that there will no longer be a program in place that lets them abate taxes for 3-5 years on new construction/equipment/improvements. If you know of anyone contemplating fairly sizable improvements (> \$25,000 I think) in this next year, please have them call Mathew Klebes at the City (541-296-5481 x 1150) so he can qualify their project prior to the June 30, 2018 date. Once that has happened, the company will have time to complete the project, they just need to get application approved before the June 30 deadline.

#### UPCOMING MEETINGS / EVENTS / DATES:

- July 12, 2017: Port Commission Regular meeting 7:00pm

## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: H - 2.) Marketing, Communication & Special Projects

### Recruitment and Creation

**Wetlands:** David from Terra Science is completing on-site work this month for the renewal of our wetlands delineation for the Columbia Gorge Industrial Center.

**AgLAB:** Met with Brian Tuck at Extension to discuss their role in what is now tentatively called the Rock Fort Agriculture Learning and Business Center (AgLAB). Other name ideas would be very welcome. He is excited about the prospects. Extension expects to bring on an agriculture business development officer in the next couple of years, which could dovetail well with this project. With the Wasco County Economic Development Commission's help, we are also pursuing assistance with the feasibility study through the University of Oregon's Community Service Center. Also developing a potential interview list of ag-related interests — suggestions welcome.

**Marketing Materials:** Completed a driving map of the Port of The Dalles Industrial Area showing locations of the 75 businesses located here. Published latest issue of "Port Progress" email newsletter. In addition to email delivery, the newsletter is posted on the [portofthedalles.com](http://portofthedalles.com) home page. If you are not receiving the newsletter, please let me know.

**Website:** Please take some time to look through our website on your smart phone. Since most people now access websites on their phones, I would appreciate commission feedback on how the site works, doesn't work, could be better organized, could look better, etc. on the tiny screen.

**Retention:** Met with Powder Pure and Oregon Cherry Growers. Cherry Growers has identified several opportunities to participate in the mentorship program. Eleven businesses are willing to host mentorships. Met with TDHS school officials to discuss matching for the coming year, and how this program will integrate with Measure 98 efforts. Dufur may also be a prospect for this project.

**Community Internship:** Hosted the June 1 Community Internship Workshop in partnership with Columbia Gorge Community College. It is an effort we have been considering since 2015 in response to workforce recruiting challenges. Funding from the Oregon Talent Council and Regional Solutions support made this a great opportunity to bring the program to The Dalles. We have fielded a steering committee of employers to help set our direction and have received commitments of assets to develop a website. We've also been pointed in the direction of some potential funding for other aspects of the project. We are also assembling a resource committee, with the Port providing initial organization. We are targeting summer 2018 for a pilot program.

### Other

**Dufur Community:** Meeting with the Dufur City Council June 13 to discuss next steps on their strategic plan, including concrete ways the Port can help positively influence the Dufur economy.



## PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: H - 3.) Special Projects

**Launch Ramp Restroom:** One restroom door is permanently locked because of damage to it that causes it to lock people in the restroom. Replacement are ordered and on their way; new doors are funded through an OSMB grant.

**Marina Pump out:** Through a recommendation from Robert Wallace, I contacted Anderson Perry to see if they could give us their opinion on the pumps and work proposed by Devco for the marina lift station. I met with Troy Baker, a professional engineer, at the marina to look at the system, and then followed up with him on several questions that arose. On Friday, June 9, 2017 we received Troy's technical memorandum based on Devco's proposal and their evaluation.

From the technical memo:

1. Determination needs to be made if the pump house is considered a "hazardous area" under current codes. Recommendation: Contact Mid Columbia Building codes to determine.
2. If "yes", the electrical and control systems need to be designed to meet the code requirements.
3. The proposed pumps have 2 inch discharge, the existing pumps have 3 inch discharge. Recommendation: use 3 inch discharge pumps
4. Confirm proposed pumps will meet max capacity of the system
5. If this is a hazardous area, current pumps will need to be changed to meet the hazardous classification
6. Provide corrosion resistant fittings. Recommendation: use Type 304 or 310 stainless steel
7. Devco is proposing to use gate valves: Recommendation: use plug valves to prevent debris from clogging
8. Devco's proposal indicates in one section they are providing a new control panel, but in another section they say they are NOT providing a new control panel. Recommendation: This needs clarification, and may need to meet hazardous area classification.

Based on this information, and discussion at the Port meeting June 14, I will continue to move this project along.

**Marina Parking Lot:** Seal Kote will begin their project to sealcoat and re-stripe the Marina parking lot and launch ramp June 22. They expect to finish the project by June 26. There will be no vehicle access to the parking lot, launch ramp or restrooms during this closure. We have worked with Parks and Rec to allow marina users to park at Riverfront Park. Parks and Rec has agreed to keep Riverfront Park open 24-hrs/day during this time so it is convenient for boaters and other marina users.

**Klindt Cove Kiwanis Park:** Kathy and I met with Scott Baker, NW Parks & Rec District. Working through site plan developments. Kiwanis is also partnering with us and have been approaching local professionals to get donated time to help with design and construction.

**Kitchen Remodel:** Met with Adam's Design to start on Phase 2.

# PORT OF THE DALLES AGENDA ITEM COVER SHEET

Meeting Date: June 14, 2017

Subject: H - 4.) Reports of Committees

- a) Urban Renewal – Staci Coburn:
- b) Chamber of Commerce – David Griffith:
- c) Wasco EDC – Kathy Ursprung:
- d) COT – Weast/Klaas:
- e) The Dalles Marina LLC:

We have had a very busy month at the Marina.

- Landscaping is completed. We have had an overwhelming amount of compliments on how it looks.
- We have installed new hose hangers and hoses on each dock.
- We have sanded and painted the pump house. It looks amazing.
- The security system was installed on Friday. Again, this will give us views of each dock and all of the parking lot. We will increase the security as needed and add more cameras if needed.
- We had two boathouse sales this last month and we only have a couple of boathouses for sale.
- Our marina is full. All boat slips have been rented for the summer due to the fishing season.
- Last week I coordinated Drew's Diving Service to come down and start working on boathouses to replace old floats that are causing problems. He will be at the Marina for the month June doing work on the weekends and will be scheduling with individual boathouse owners to do work.
- The algae is scheduled to be treated next week.
- Lastly, Andrea and I had a meeting with Roger Kline on Thursday. I am so excited on how positive it was. Roger is going to try to help us improve the electrical system. He is going to get back with us on how we can do this together.
- Finally, I want you all to know how much I love this job! It has been so rewarding for me to see beautification take place at the Marina. Our Marina has come together as a community and we are all working together to improve it.

**RESOLUTION # 2017 - 005**

**ADOPTING THE BUDGET**

1. BE IT RESOLVED that the Board of Commissioners for Port of The Dalles hereby adopts the budget for the fiscal year 2017-2018 in the total of

**\$4,186,457**

now on file at 3636 Klindt Drive, The Dalles, Oregon.

**MAKING APPROPRIATIONS**

2. BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below are hereby appropriated:

**GENERAL FUND**

Personal Services	\$181,234
Materials and Services	\$176,250
Capital Outlay	\$30,000
Debt Service	\$0
Transfers	\$100,000
Contingency	\$50,000
<b>TOTAL .....</b>	<b><u>\$537,484</u></b>

**PORT DEVELOPMENT FUND**

Personal Services	\$127,223
Materials and Services	\$180,650
Capital Outlay	\$3,105,000
Debt Service	\$150,000
Transfers	\$0
Contingency	\$50,000
<b>TOTAL .....</b>	<b><u>\$3,612,873</u></b>

**MARINA FUND**

Personal Services	\$0
Materials and Services	\$6,100
Capital Outlay	\$0
Debt Service	\$0
Transfers	\$0
Contingency	\$30,000
<b>TOTAL .....</b>	<b><u>\$36,100</u></b>

**IMPOSING THE TAX**

BE IT RESOLVED that the Board of Commissioners of the Port of The Dalles hereby imposes the taxes provided for in the adopted budget at the rate of \$0.2007 per \$1000 of assessed value for operations; and that these taxes are hereby imposed and categorized for the tax year 2017-2018 upon the assessed value of all taxable property within the district as follows:

**CATEGORIZING THE TAX**

<b>General Government Limitation</b>		<b>Excluded from Limitation</b>
Permanent Rate Tax.....	\$ .2007/\$1000	
Local Option Tax .....	\$ ____/\$1000	
General Obligation Bond Debt Service .....		\$ _____

The above resolution statements were approved and declared adopted by the PORT OF THE DALLES COMMISSION this 14 June 2017

ATTEST:

\_\_\_\_\_  
Greg Weast  
President

\_\_\_\_\_  
Mike Courtney  
Vice President

\_\_\_\_\_  
Kristi McCavic  
Treasurer

\_\_\_\_\_  
David Griffith  
Secretary

\_\_\_\_\_  
Staci Coburn  
Asst Secretary/Treasurer