

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
November 14, 2018
Port Office

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn
Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Bill Dick, Attorney
Guests: John Amery, Kurt Conger

PLEDGE OF ALLEGIANCE: Commissioner Weast

AGENDA CORRECTIONS or ADDITIONS

Nothing

VISITOR BUSINESS (for items not already on the agenda)

John Amery talked about what technology can provide to businesses and what an asset it could be the businesses in the Columbia Gorge Industrial Center.

PORT CALENDAR/EVENTS

None available Andrea will email the calendars to the Commission tomorrow. Sending email to Parks District to schedule a time for them to present their Master Plan. 11/26 at either 3:00pm or 4:00pm at the Port office.

ACTION ITEMS

1. **Motion to approve the October 15, 2018 Regular Meeting Minutes M/M.Courtney, S/S.Coburn. Motion approved unanimously.**
2. September, 2018 Financial Reports: Commissioner Coburn stated she had reviewed the financial reports and found no issues. Avg Interest Rate for LGIP is 2.50%. Marina: Legal Fees were applied to the Marina account this month for the sewer pump project; General: Edson International check in the amount of \$15,316.40 for the Pumpout at guest moorage. This is an Oregon State Marine Board Grant project; PDF: Travel expenses for the month of October was for Washington DC trip.
 - a. **Motion to approve the October, 2018 financial reports M/M.Courtney, S/S.Coburn. Motion approved unanimously.**

REPORTS

1. *Staff Report:* A full report was provided in the Agenda Packet. V&G and Columbia Veterinary Hospital projects are moving ahead slowly; Gorge Works host employer and intern recruitment in full swing. Port staff attending career fairs presenting information to area schools. Meeting with college and chamber on how to work together on the program; IBEW Pre-Apprenticeship – Kathy U. attended an apprenticeship workshop at the NECA-IBEW facility in Portland and is exploring the possibility of a pre-apprenticeship program; Food LAB: RFP out for the feasibility analysis of the food start up facility. We received a USDA grant for this work; Airport: Kathy U, Matthew Klebes, David Griffith and Chuck Covert met to discuss an airport marketing plan; Other: Klindt Cove Kiwanis Park parking lot is paved

and lighting is being installed. Outside power pedestals have been installed and heat has been added to the bathrooms. Infrastructure for landscaping irrigation was installed. Requested and received an extension of the State Parks Grant to 6/30/2019; Marina: PUD finished installation of the underground power across north corner of the parking lot. New guest moorage boat Pumpout is being installed. Bill drafted contract for the DevCo project. DevCo attorney is reviewing. Minor accident when a large motorhome collided with a concrete post. Both the rv and the post were damaged; Audit: Audit presentation will be Monday, December 3, 2018, noon at the Port office.

2. Reports of Committees

- a) Chamber of Commerce: Commissioner Griffith – No report.
- b) Dufur: Wallace – School Bond passed, ESD contracted for hi-speed internet to school, Google put hotspot on some busses – rolling study hall program. 400,000 from DOT for street improvement at town entrance. City putting new pumps in water supply well, looking at location for waste water plant site, project 2 years out. Football team going for 4th straight State Championship.
- c) Wasco EDC: Ursprung – Made a presentation to the Chamber EDC.
- d) Urban Renewal: Coburn – Meeting with developer regarding plans for the Griffith building. Tony's building project on hold.
- e) COT: Weast/Klaas – Andrea reported DC trip was good. There is a lot going on in DC, the current congress is the most active congress in a long time. Came back with options to explore for securing the Scenic Area Economic Development funds. Information on categorical exclusion status for national forests, Mt Hood forests do not have the exclusion, will be working to make that happen.

7:25PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

8:30PM – Out of Executive Session

DECISIONS FROM EXECUTIVE SESSION

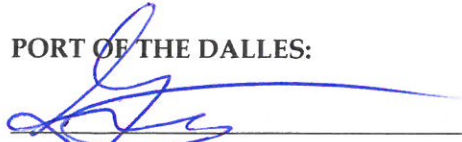
1. Motion to approve the Contract with Devco Mechanical for the Marina sewer pump replacement project as presented. M/R. Wallace, S/M.Courtney. Motion approved unanimously.
2. PUD will be invited to provide information on power supply in the region, specifically CGIC, either before or immediately following the Parks District Master Plan presentation on 11/26.

COMMISSION CALL

1. President: Commissioner Weast – Need to resolve Crestline wetland issue; Appointed Commissioner Griffith to start the Executive Director Evaluation; Appointed Commissioner Courtney to research options for new directions on the CGIC Lots #4, 5 &6. Schedule a work session when done.
2. Commissioner Coburn – MCMC staff have become trainers of Crucial Accountability. Attended a training session at MCMC funded by a grant that allows for community training.
3. Commissioner Courtney – Attended MCMC lunch. Good report on status and ideas for moving forward. Good meeting.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:30PM.

PORT OF THE DALLES:



Greg Weast, President
Board of Commissioners

ATTEST:



Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED:
Prepared by: K.Norton