

**PORT OF THE DALLES COMMISSION**  
**Regular Meeting Minutes**  
**May 8, 2019**  
**Port Office**

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

**ROLL CALL**

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn, David Griffith  
Staff: Andrea Klaas, Executive Director; Kathy Norton, Directors Assistant; Kathy Ursprung,  
Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney

Guests: Doug Kirchhofer, Joseph Turley

**PLEDGE OF ALLEGIANCE:** Commissioner Courtney

**AGENDA CORRECTIONS or ADDITIONS**

None

**VISITOR BUSINESS** (for items not already on the agenda)

None

**PORT CALENDAR/EVENTS**

Andrea reviewed the May and June 2019 calendars.

**ACTION ITEMS**

1. **April 17, 2019 Regular Meeting Minutes** accepted as presented.
2. **April, 2019 Financial Reports** were reviewed by Commissioner Coburn and accepted as presented.
3. **Riverfront Assets, LLC., building designs for Lots 5 and 6** were accepted as presented.

**REPORTS**

1. *Staff Report:* A full report was provided in the Agenda Packet. Gorge Works – Hiring continues, potential new host site; Food LAB – Consultant Matt Buck will make a presentation to the Port Commission in June. CGCC received some funding to study needs around fermentation science. CGCC Café will have new management that will also manage the commercial kitchen; Klindt Cove Kiwanis Park – Grass is growing. Dedication will be help once the sign is done; Guest Moorage/Dump Station – The new dump station/pump out are installed and ready for use. Issues with sewer line need to be resolved before the unit can be turned on; Recruitment – Land and building development inquiries have increased. More information will be provided at the June meeting; Other - Port business visits have resumed. Workforce continues to be an issue. Andrea attended the City Economic Opportunity Analysis and Action Plan. Concerned that the City is not taking a long enough view of land needs and the statement that one of the key themes for the City is to site industrial business in Dallesport. Andrea met with Riverfront Trail committee regarding permission for repair and clean-up that needs to be done on the trail, permission given. Andrea met with Dan Mahr, Senator Merkley's Oregon staffer. Andrea signed a letter with City of The Dalles and Wasco County in opposition to a bill that would require prevailing wages for projects that

participate in the Enterprise Zone abatement. Incident at marina restrooms where a suicidal person locked themselves in the restroom. Police resolved the situation.

*Reports of Committees*

- a) Chamber of Commerce: Commissioner Griffith – Cherry Festival was considered successful even though the income from the event was lower than in previous years.
- b) Dufur: Wallace – Dufur school project contractor on site. Well project near completion. Received \$400,000.00 Oregon Transportation Grant. Cycle Oregon coming through Dufur
- c) Wasco EDC: Ursprung – Next meeting June 6, 2019.
- d) Urban Renewal: Coburn – City and Toklia development not moving forward.
- e) COT: Weast/Klaas – Representative Bonham spoke at the last meeting. He is working with the COT to set up meetings with State Legislators similar to the DC trip.

7:15PM – In to Executive Session

**EXECUTIVE SESSION** *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

7:50PM – Out of Executive Session

**ACTION REQUIRED FROM EXECUTIVE SESSION DISCUSSION**

1. **Motion to increase the Executive Director's Salary by \$12,000.00 per year. M/M.Courtney, S/S.Coburn. Motion approved unanimously.**
2. Commissioners Coburn and Wallace were appointed to evaluate the compensation package for the Executive Director and report back to the Commission in a timely manner for discussion in March 2020.

**COMMISSION CALL**

1. President: Commissioner Weast – Nothing

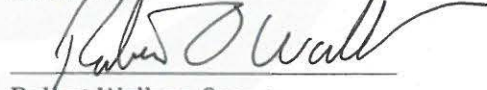
**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:00PM.**

**PORT OF THE DALLES:**



Greg Weast, President  
Board of Commissioners

**ATTEST:**



Robert Wallace, Secretary  
Board of Commissioners

**DATE APPROVED:**

Prepared by: K.Norton