

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
September 10, 2014
Port of The Dalles

The Regular Meeting of the Port Commissioners was called to order by President Bob McFadden at 7:00PM

ROLL CALL

Present: Bob McFadden, Greg Weast, David Griffith (7:40pm), Kristi McCavic, Mike Courtney

Staff: Andrea Klaas, Executive Director; Kathy Norton, Assistant to the Executive Director; Kathy Ursprung, Marketing & Communications; Bill Dick, Attorney

Guests:

Pledge of Allegiance: Commissioner McFadden

AGENDA CORRECTIONS or ADDITIONS

None at this time.

PUBLIC COMMENT-VISITOR BUSINESS

None at this time.

PORT CALENDAR/EVENTS

Andrea Klaas reviewed the September & October 2014 Calendars.

ACTION ITEMS

Commissioner McFadden asked that "Consent Agenda" in the Agenda Corrections or Additions of the August 6, 2014 meeting minutes be changed to "Action Items".

1. **Motion to approve the August 6, 2014 regular meeting minutes as corrected and the July and August 2014 Financials. M/M.Courtney, S/D.Griffith. Motion approved unanimously.**
2. **Motion to Approve the Intergovernmental Agreement between Q-Life and Port of The Dalles as presented. M/M.Courtney, S/K.McCavic. Motion approved unanimously.**

Commissioner McFadden read the Manufacturer's Day Proclamation into the record.

3. **Motion to Approve Proclamation for Manufacturer's Day on October 3, 2014. M/M.Courtney, S/D.Griffith. Motion approved unanimously.**

STAFF REPORT

1. *Monthly Highlights* – Andrea Klaas provided report in meeting packet. North Chenoweth project still on schedule; Visit with Senator Merkley's Chief of Staff regarding the Rowena fire and various forest bills that have/are being proposed; Executive director evaluation forms will be sent and need to be returned before the October meeting; Wetland delineations have been completed and drafts are being sent to the property owners; new Business Oregon director, Sean Robbins visited The Dalles; Commissioner McFadden learned through Rep Walden's staff that FEMA and NOAA are working together to try and control all development that occurs in the 100 year flood plain; Five industry clusters are being forwarded to the Oregon Innovation Council: SOAR, DriveOregon, Oregon Storyboard, Internet of Things and OWET; Mid Columbia Producers is looking at fencing their property. More information as it becomes available.
2. *Marketing & Communications Update*: Kathy Ursprung provided a report in the meeting packet. Started working at the Port on August 11, 2014 part time as I transition out of previous job; working with Weinstein PR to freshen up the Port logo, developing designs for marketing pieces, and developing a broader marketing plan; refreshing fact sheets for COT trip to DC; coordinating plans for a Manufacturing Day observance October 3, 2014.
3. *Marina Update*: Kathy Norton provided report in meeting packet. Attended 2015-17 OSMB Grant workshop; requested OSMB do an analysis of the launch ramp docks and provide a plan

to refurbish the docks; Cruise ships will be ^{using} the Port launch ramp dock this fall; report on maintenance projects; starting a complete inspection of the marina sewer system.

4. *Reports of Committees:*

- a) Urban Renewal – Commissioner Weast: Nothing new to report.
- b) Chamber of Commerce: Commissioner Griffith: Hospitality training Program continues to be very successful; The Dalles is getting good coverage from the Travel Writers; Annual BBQ 9/25/2014.
- c) Wasco EDC – Andrea Klaas: Next meeting in Mosier to honor their 100th Anniversary. Andrea's terms ends 12/31/2014, considering stepping down unless Commission feels it is important for her to stay on.
- d) COT – Andrea Klaas: Final meeting for the September DC trip is on Friday; One-pagers on Flowage easements, Healthy Forest bill, Water Issues, UAV Industry, & Wetlands are being prepared by Kathy Ursprung.
- e) Commissioner McFadden updated the lasted on Lockheed.
- f) Commissioner Courtney brought it to the attention of the Commission that the State of Wyoming filed suit against the State of Oregon over the Port of Morrow development. **The consensus of the Board was that the Port of The Dalles would contact the Port of Morrow and provide support for their project.**

7:30PM - In to Executive Session

EXECUTIVE SESSION (as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.

7:45PM – Back to Regular Session

Executive Session discussion – Action Required:

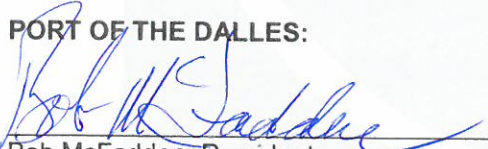
Approve extending the date Dirt Hugger can receive new material from October 1, 2014 to November 1, 2014. Approved by consensus of the Board.

COMMISSION CALL

1. President: Thanked Andrea Klaas for her work with potential businesses.
2. Commissioners:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 8:15PM.

PORT OF THE DALLES:


Bob McFadden, President
Board of Commissioners

ATTEST:

David A. Griffith, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton